

NOTICE: 05-2022  
DATE: JULY 11, 2022

## Notice to All Stakeholders

### Launch of Collection and Reporting System

#### **Purpose:**

The Automobile Insurance Rate Board (AIRB) is issuing this notice to announce the launch of the Collection and Reporting System (CARS).

#### **Background:**

The AIRB developed CARS as an online filing portal to ensure streamlined access to filing information and increase the security of commercially sensitive data between the insurer and the AIRB. CARS will enable insurers to submit filings to introduce or modify a rating program for all filing types, submit rating profiles for approved rate changes, and view and pay their cost recovery invoice. It will replace the current processes which mainly involve the use of email.

#### **Announcement:**

The CARS portal will improve efficiency, transparency, accountability, and security by having all aspects of filings on one platform for automobile insurers. Efficiency will be enhanced through the automation of the collection and reporting of automobile rating program filing information, and the ability for insurers to pay for cost recovery invoices online, should they choose. Insurers will see increased transparency and accountability on their filings as CARS enables submission, resubmission and status tracking. The security of the filing process will be enhanced with CARS replacing email as the method of submitting filing materials. All users of the CARS online filing portal will be required to register and sign in using the MyAlberta Digital ID for Business ensuring secure access.

#### **Action Required:**

To ensure a smooth transition to this new platform, all automobile insurers are required to submit the CARS Contact Submission form to ensure all required staff will be able to obtain access to CARS.

Once the AIRB has received your contact submission, users will be able to request a MyAlberta Digital ID, and access CARS (<https://airbfilings-app.alberta.ca>). Instructions for AIRB CARS Web Account Registration & My Alberta Digital ID for Business can be accessed under “find out more” on the CARS welcome page. Once logged into CARS, users will have access to a step by step user manual.

Should you have any questions relating to this Notice, contact our office by email: [airb@gov.ab.ca](mailto:airb@gov.ab.ca) or phone: 780-427-5428.

{Original Signed}

Laurie Balfour, MBA, CPA, CMA  
Executive Director

Attachment:

1. CARS Contact Submission Form