

Bulletin to All Insurers

Filing Underwriting Rules Pertaining to Adverse Contractual Action Regulation

Bulletin 04-2023

April 11, 2023

Purpose

The Automobile Insurance Rate Board (AIRB) is issuing this bulletin to provide clarity on requirements for filing underwriting rules pertaining to the Adverse Contractual Action Regulation (ACAR) amendments and the requirements set out in Superintendent of Insurance [Interpretation Bulletin 07-2023](#).

Background

In accordance with AIRB Policy [Po4 Automobile Insurance Rating Program Approvals](#), the AIRB develops and updates filing guidelines to communicate the requirements and expectations for submitting a request to change or adopt a new rating program. The AIRB considers underwriting manuals as a component of an automobile insurance rating program.

The AIRB's [filing guidelines](#) include a requirement to file updated underwriting manuals through the Collection and Reporting System (CARS) regardless of whether they submitted the changes to the AIRB for approval.

Process

Before an insurer takes any adverse contractual action based on the June 1, 2023, amendments to the ACAR the Superintendent of Insurance requires the insurer develop and adopt clear written underwriting rules pertaining to the ACAR amendments and their interpretations.

All insurers who develop and adopt clear written underwriting rules pertaining to the ACAR amendments will submit the rules to the AIRB through a file and use filing in CARS. Insurers are only required to complete the following questions in CARS to submit their underwriting rules:

1. Q1: Select option I) Other – Include “Filing clear written underwriting rules pertaining to the ACAR amendments” in the comment box.
2. Q2: Enter proposed effective dates for new and renewal policies
3. Documents/Attachments – Select other and attach the written underwriting rules
4. Contacts and comments – Add contact for the filing.

The filing is for information only, the AIRB will not be reviewing or approving these underwriting rules.

Action Required

All insurers will submit written underwriting rules pertaining to the ACAR to the AIRB through CARS in advance of taking an adverse contractual action against a policyholder.

If you have any questions relating to this Bulletin, please contact the AIRB at (780) 427-5428 or by email at airb@gov.ab.ca.

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