

# A User's Guide to the AIRB Collection & Reporting System (CARS)



**Classification:** Public

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# **Overview**

This User's Guide provides the general instructions for using the Alberta Automobile Insurance Rate Board's (AIRB) web-based Collection and Reporting System (CARS) to submit a new filing or pay an annual cost recovery invoice.

If at any time, you require assistance logging on or using the CARS website, contact the AIRB by email at <u>airb@gov.ab.ca</u> or call (780) 427-5428.

#### How to Navigate the Document

Throughout this User's Guide, you will find several hyperlinks.

Those in orange underlined text (<u>hyperlink</u>) indicate a reference point contained within this document allowing you to immediately move to the applicable section.

Those in blue underlined text (hyperlink) will take you to a website.

# **Registration Process**

#### **Before Registering**

To start the registration process you **must** be a current contact for your company with the AIRB.

It is <u>highly recommended</u> prior to starting the registration process for CARS a representative from your company sends the AIRB a list of your staff who prepare filings with the AIRB. This will ensure an easier registration to CARS for you and your company.

To confirm you are a contact or your company has sent their contact list, email the AIRB at <u>airb@gov.ab.ca</u>.

**NOTE:** Each insurance company should have only ONE organization created under the <u>Alberta.ca</u> <u>Account for Organization</u> for all their staffs.

If you file for more than one company and require access to more than one company, you will find instructions for adding additional companies under Registering your AIRB CARS Web Account.

#### **Registration Process**

Once you know the AIRB has you as a contact, go to the CARS website to begin the registration process at <u>https://airbfilings-app.alberta.ca</u>.



Registering your AIRB CARS web account is a two-step process:

- Step 1: You must create an account at <u>Alberta.ca Account for Organizations</u>.
- Step 2: You must then create a <u>CARS web account</u> on the <u>CARS website</u>.

### Step 1: Registering your Alberta.ca Account for Organizations

Before you can log in to the CARS website, you will need to create an <u>Alberta.ca Account for</u> <u>Organizations</u> (referred to as Alberta.ca Account in this document).

This first step is necessary to ensure the privacy and information of all users and companies using the CARS website are protected with a high level of digital security. Specifically, Alberta.ca account for Organizations:

- > Verifies the user to their Alberta.ca account credentials.
- Manages Organization information such as business information and staff accounts by the administrators of the organization.
- Manage sign in email address, password, and contact information, etc. by each staff member.

#### Sign in with existing Alberta.ca account

1. Open the CARS login webpage at https://airbfilings-app.alberta.ca/.



2. Click "Log In". You will be redirected to the <u>Alberta.ca Account for Organizations</u> login page. If you already have an Alberta.ca Account proceed to login, enter your email address then click on "Continue to sign in".

Alberta Alberta.ca Account		Available services	Get help	Contact
	Alberta.ca Account			
	Sign in Access your business services securely Email address Continue to sign in 1 Having trouble signing in? New to Alberta.ca Account? Create account (2)			

a. Upon successful login, you will be redirected to the CARS registration webpage. Proceed to <u>Step 2: Registering your AIRB CARS Web Account</u>.

#### NOTE:

- Your Alberta.ca Account for Organizations is not the same as your Alberta.ca Personal account. Do not enter your Alberta.ca account personal email address and password on the sign-in webpage.
- It is recommended your company creates only ONE organization in the Alberta.ca Account for Organizations.
- Your Alberta.ca Account can now be associated with multiple Organizations. If one user works for multiple companies, it is recommended they only create one Alberta.ca Account for Organizations with one login email address and password.
- Each Organization allows for multiple staff to be added. Each staff will have their own email address and password. To see you how to add staff to your organization's account go to <u>Add new staff account to the organization</u> section.
- If your company does not have an Alberta.ca Account for Organizations, it is recommended you review the Alberta.ca Account for Organizations registration document before continuing with this registration process.
- Your company is responsible for creating and maintaining the Alberta.ca Account for Organizations for all your staffs. Your company can choose to create one Organization or multiple Organizations based on your company's needs.
- Your Alberta.ca Account for Organizations can be used to access other Government of Alberta digital services.
- b. If you do not have an Alberta.ca Account, you will see an error message; proceed to the next section: <u>Create new Alberta.ca account for Organization</u>.

Alberta.ca Account
Sign in Access your business services securely Email address
▲ This email is not associated with an account. Use an alternative email or create an account.
Continue to sign in -군
Having trouble signing in?

## Create a new Alberta.ca account for organizations

If you do not have an Alberta.ca account, go to <u>https://account.alberta.ca/ui/sign-in/signin-with-email</u> to create a new Alberta.ca account and associate your Alberta.ca account with organization(s).

#### Create new Alberta.ca account

1. Click on "Create account" on the login page.

Alberta Alberta.ca Account		Available service	Get help	Contact
	Alberta.ca Account			
	Sign in Access your business services securely Email address			
	Continue to sign in $\ominus$ Having trouble algoing in?			
	New to Alberta.ca Account?			
	Terms of Use [7]			

- Enter your email address, agree to Terms of Use, and click on "Continue", you'll see a message instructing you to verify your email address.
   NOTE:
  - > Users should use their real name and work email address for their Alberta.ca account.

Alberta Alberta.ca Account		Available services	Get help	Contact
	Create account			
	Enter your email address			
	Emeil			
	The personal information collected through this web site is for administering the Alberta.ca Account program. This collection is authorized by section 33(c) of the Freedom of Information and Protection of Privacy Act. For questions about the collection of personal information, contact Alberta.ca Account team at 1-844-643-2789, by email at alberta-ca.account@govab.ca, or mail to Technology and Innovation, PO Box 1820, Station Main, Edmonton, Alberta, T5J 2P2, c/o Alberta.ca Account Dept.			
	My acceptance provides my consent for the use and disclosure of my personal information as identified in the Terms of Use			
	✓ I agree to the <u>Terms of use</u>			
	Continue Back			
Alberta Alberta.ca Account		Available services	Get help	Contact
	Check your email for a link			
	For your security we need to confirm that you own this email. In a few minutes you will receive an email to			
	The link will expire in 30 minutes.			
	If you cannot find the email, check your junk/spam/trash folders.			

3. You will receive an email titled "Your Alberta.ca Account Sign Up Request", click on the link in the email. A success message will be displayed.

Alberta	Test			
Alberta.ca Account Confirm your email address				
Please click this link to continue creating your account. https://uat.account.alberta.ca/ui-test/account/email- confirmation/token/s9HDq2JZMhvwUaB3Qvd-VQ2 [uat.	Your link will expire within 30 minutes. account.alberta.ca]			
If you didn't request this link, you can safely ignore it. Please do not reply to this email. For more information v	risit:			
Sign in with link [uat.account.alberta.ca]         This is an automated message from Alberta.ca Account ("Alberta.ca Account" < <u>no-reply@gov.ab.ca</u> >). Please do not reply to this email. If you have questions send us an email with your inquiry via the <u>Contact us [alberta.ca]</u> page or visit our of the laberta.ca have for more information.				
Alberta, Alberta.ca Account	Available services Get help Contac			
Email confirmed				
Success! Your email has been confi	rmed			
Continue				

4. Once your email is confirmed, you will be prompted to create a password. After entering the password, click on "Save and continue".

Alberta Alberta.ca Account		Available services	Get help	Contact
$\searrow$				
	Create password			
	Email @ com			
	Password			
	Confirm password			
	Save and continue			

5. Your Alberta.ca Account has been created. The "manage account" page will be displayed. Continue next to "Add Alberta.ca account to organization(s)" section to complete the process.

Alberta Alberta.ca Account			Available services	Get help	Contact	•	~
Welcome,							
Manage your account, inforr	nation and security to make Al	lberta.ca Account	work better for	you.			
Sign in info							
Sign in email	🖍 Edit	Mobile number			• <u>Add</u>		
		Not provided					
Password	① Add	Recovery email			• <u>Add</u>		
Not set		Not provided					

#### Add Alberta.ca account to organization(s)

1. Once your Alberta.ca Account has been created and you are logged in, the next step is to associate your account with an organization. In the top right corner, click on the dropdown menu beside your login name and select "Request new staff account".

Available services	Get help	Contact	•
		🗈 Manag	je account
		² Reque	st new staff account
		🕞 Sign o	ut

2. The "Choose your organization" page will be displayed. You have two options on this page: create a new organization or request to be added to an existing organization.

#### NOTE:

- It is recommended your company creates only ONE organization in the Alberta.ca Account for Organizations.
- > Users should try to select an existing organization instead of creating new organization.

#### **Option 1 - Add a new organization**

1. First option is to add a new organization, type the name of your business in the "Organization" field. If not found in the dropdown, click "Add a new organization."

Alberta Alberta.ca Account		Available services	Get help	Contact	• ~
	Choose your organization				
	Start by telling us where you work				
	Organization				
	Q X				
	No results found. Can't find your organization?				
	+ Add a new organization				

2. On the "Add your organization" page, start filling out the form by entering the Business Name, Operating or Trade name, Business Email, Website (optional), Phone number, Extension (optional), and Fax number (optional), etc., then click on "Continue.

Who should use this form	
This form should only be used for businesse entities that are not yet added to Alberta.ca	s, corporations, sole proprietors, and other types of Account.
Contact information	
Business name (Legal name) AIRB Test Company 2023	Operating or trade name (optional)
General business email test@airb.com	Website (optional)
Phone Extension (optional) (780) 888-8888	Fax (optional)
Business and corporate access number	
CRA business number (optional)	Alberta corporate access number (optional)
Where can I find my business number?	
Business mailing address	
Country	Province / state
Canada	Alberta
1234 Jasper Ave	
City / Municipality edmonton	Postal / Zip code
Business physical address	
Same as mailing address	
Physical address	
Map Satellite VOUKGSTOWN JASPER PLACE	

12 | Page

3. Once the organization is created, you will be prompted to create the first staff account for this organization, which would be the administrator. Fill in your contact information on the "Create admin" page and then click on "Save".

#### NOTE:

- > Users should use the work email address the AIRB has in their files.
- The first person from your company who create their Alberta.ca account will become your company's "administrator" by default.
- It is good practice to have at least two business administrators managing your company's Alberta.ca account details and staff members.

Create admin	×
Who should use this form     This form should only be used for businesses     entities that are not yet added to Alberta.ca A	s, corporations, sole proprietors, and other types of Account.
You'll invite staff and manage user acce Email I@com Title (optional) Manager	ss levels
First name	Middle (optional)
Mobile number (optional)	Job title Manager
Use workplace phone number  Phone  (780) 888-8888  Save Back	Fax (optional)

4. Your Alberta.ca Account and the new Organization have been successfully created. You will be brought back on the "Manage account" page, where you should be able to see your contact information and your staff accounts. If you click on your organization under "Organization", you will be able to see your organization created as expected.

Alberta Alberta.ca Account		Availabl	le services	Get help	Contact	٢	~
Welcome, Manage your account, information and se	curity to make Albo	erta.ca Account work better	for you.				
Sign in info							
Sign in email	Edit	Mobile number Not provided		⊕ <u>Ado</u>	1		
Password Not set	⊕ <u>Add</u>						
Contact information					I	Edit	
<b>Title</b> N/A		First name					
Middle name N/A		Last name					
Job title Manager		Mobile number (780) 888-8888					
<b>Tolophone</b> (780) 122-2222		Fax N/A					
My staff accounts							
Organization	Roles	La	ist sign in (M	ST)			
AIRB Test Company 2	Admin	Ne	ever				
Request new staff account							

5. New users (Admin) will receive a few confirmation emails once the account is created. An email titled "XXX Company created" confirming that the organization account was created successfully.



An email titled "Welcome to your Alberta.ca Account" confirming that the account was created successfully.

Alberta
Alberta.ca Account Welcome to your Alberta.ca Account
Hello, Welcome to your Alberta.ca Account for AIRB Test Company 2023 You now have access to participating government programs and services with a single sign on. Access my service
<ul> <li>Convenience: One account for easy access to services without multiple passwords.</li> <li>Control: Access <u>services and programs [uat.account.alberta.ca]</u> in the confort of your own home at a time that suits you.</li> </ul>

6. You can now return to the Alberta.ca Account for Organization webpage to view your account information, or you can Proceed to Step 2: Registering your AIRB CARS Web Account.

## **Option 2 - Select an existing organization**

- On the "Choose your organization" page, the second option is to search for an existing organization. Search for your business by typing its name in the "Organization" field. Click "Select" to send a request to the administrators of the chosen organization. NOTE:
  - Administrators can find the unique identifier (e.g., [B1234]) for an organization on the Account Information and Organization Directory pages. Share this identifier with users looking to join the organization.



2. You will be prompted to enter your contact information then click on "Save".

Alberta_ Alberta.ca Accou	unt			Available services	Get help	Contact	•
С	contact i	nformatio	on				
Firs	st name		Middle name	(optional)			
Las	st name		Job title Rate Analyst				
Tele	lephone (optional)	Extension (optional)	Mobile numb	9r (optional)			
Fax	X (optional)						
	Save Cancel						

3. You are now back on the "manage account" page. Your request has been sent to the administrators of the organization, you can see the Requested organization in the "Staff account requests" section.

NOTE:

If you work for multiple organizations, click "Request new staff account" and follow steps 1 and 2 above to request addition to other organizations.

	Available servio	es Gethelp Contact	٢
nation and security to m	nake Alberta.ca Account wor	k better for you.	
✓ Edit	Mobile number Not provided	⊕ <u>Add</u>	
✓ Edit	Recovery email Not provided	⊕ <u>Add</u>	
	nation and security to m <u>Edit</u> <u>Edit</u>	Available servic nation and security to make Alberta.ca Account wor <ul> <li>Edit</li> <li>Mobile number Not provided</li> <li>Edit</li> <li>Recovery email Not provided</li> </ul>	Available services Get help Contact nation and security to make Alberta.ca Account work better for you.

4. You will also receive an email titled "Your staff account request is waiting for approval".

Alberta.ca Account Your staff account request is waiting for approval
Your staff account request for AIRB Test Company 2024 s waiting for approval. You will be able to use eligible business programs and services once your request is approved.

5. The administrators of the organization will receive an email titled "Staff account request".



6. The administrator will then log in to their Alberta.ca account, navigate to the My staff account section, and click on the Organization link.

Ay staff accounts		
Organization	Roles	Last sign in (MST)
AIRB Test Company 2024 [B.3022]	Admin	Jan 8, 2024 02:03 PM
Alberta Edmonton Business Ltd. [B.3039]		Jan 8, 2024 12:13 PM
AIRB Test Company 2023 [B.3057]	Admin	Jan 8, 2024 12:13 PM

7. The following page will be displayed. The administrator will click on "View request" to proceed.

Alberta.ca Ad	count			Availab	le services Get help Contact
account > Organization di	rectory > AIRB Test Company 2024 [B.3022]				
AIRB Tes	st Company 202	24 [B.3022]			
					Active
Workplace Busin	ess information Staff accounts ()	Sign in settings			
Organization	Name		Requested on	Status	
[B.3022]	com		Jan 4, 2024 11:50 AM	Pending	quest
+ Add new staff ac	count				
	Q Search for staff ac	counts			×
ol					
Show 50 v entries					Export 🗸
Name	🔺 💌 Title	🔺 🔻 Role 🖌	Email	🔺 🔻 Telephone 🔺	*
-	UAT Test account	Admin	@gmail.com	(780) 888-8888	🖻 🖊 👿
	Manager	Admin	1@gmail.com	(780) 101-0101	🖻 🖊 🗹

8. The administrator will then update the account and contact role information and click on "Approve Request". A success message will be displayed.

	ation	
Salutation		First name
Middle name		Last name
Job title Manager		Mobile number
<b>Telephone</b> (780) 888-8888		Fax
Role		
✓ Admin		
No permissions are applica	able for this user	
	unt Request you agree to the	e Extranet Terms and Conditions and acknowledge:
y approving this Staff Accou		
<ul> <li>the Applicant is an employee</li> </ul>	of your organization (as defined in s	ection 1(e) of the FOIP Act);
<ul> <li>y approving this Staff Account</li> <li>the Applicant is an employee</li> <li>the Applicant requires access</li> <li>the Applicant's email address</li> </ul>	of your organization (as defined in s to the Extranet to perform their duti is individually assigned and approve	ection 1(e) of the FOIP Act); ies as an employee of your organization; ed by your organization; and
<ul> <li>y approving this Staff Account</li> <li>the Applicant is an employee of the Applicant requires access</li> <li>the Applicant's email address</li> <li>you will immediately revoke the staff of the staff of</li></ul>	of your organization (as defined in s to the Extranet to perform their duti is individually assigned and approv ie Applicant's access when the prev	ection 1(e) of the FOIP Act); ies as an employee of your organization; ed by your organization; and rious statements no longer apply.
<ul> <li>the Applicant is an employee of the Applicant requires access</li> <li>the Applicant's email address</li> <li>you will immediately revoke the applicant requires access</li> </ul>	of your organization (as defined in s to the Extranet to perform their duti is individually assigned and approv e Applicant's access when the prev report as suspicious	ection 1(e) of the FOIP Act); ies as an employee of your organization; ed by your organization; and rious statements no longer apply. × Reject request
y approving this Staff Account the Applicant is an employee of the Applicant requires access the Applicant's email address you will immediately revoke the ancel <u>Reject and</u>	of your organization (as defined in s to the Extranet to perform their duti is individually assigned and approv ne Applicant's access when the prev report as suspicious	ection 1(e) of the FOIP Act); ies as an employee of your organization; ed by your organization; and rious statements no longer apply. ×       Reject request

9. Once being approved, you will receive a "Your account has been added to XXX Company" notification email.

Alberta
Alberta.ca Account Your account has been added to AIRB Test Company 2024.
Your account has been added to AIRB Test Company 2024. If you have any questions, please get in touch with your admin(s):
Ain t, <u>iii iii i iii iii iii iii iii iii iii</u>

10. You can now return to the Alberta.ca Account for Organization webpage. Enter your email address and click on "Continue to sign in".

Alberta Alberta.ca Account		Available services	Get help	Contact
	Alberta.ca Account			
	Sign in Access your business services securely Email address Continue to sign in $\$ Having trouble signing in? New to Alberta.ca Account? Create account (2)			

11. Enter your password and click on "Sign in".

Alberta Alberta.ca Account		Available services	Get help	Contact
E	Enter password			
	Email @com			
	Password	]		
	Sign in -된 Forgot password?			
В	Back			

12. When you login again, you will see the Manage Account page. The approved Organization or the new Organization added will appear in the "My staff accounts" section.

anage your account, information	and security to ma	ke Alberta.ca Account	work better for you		
@ 1.com	<u>Edit</u>	Not provided		⊕ <u>Add</u>	
Password	🖉 Edit				
*********					
Contact information					Ed
Title		First name			
N/A					
Middle name		Last name			
N/A					
Job title		Mobile number			
Manager		N/A			
Telephone		Fax			
(780) 888-8888		N/A			
My staff accounts					
Organization	Rol	es	Last sign in (N	IST)	
			1 4 0004 04		

13. You can now Proceed to Step 2: Registering your AIRB CARS Web Account.

### Step 2: Registering your AIRB CARS Web Account

After successfully creating an <u>Alberta.ca account for Organization</u>, you now must register for an AIRB CARS Web account.

To create your CARS web account, follow the steps below:

1. Open the CARS login webpage at <u>https://airbfilings-app.alberta.ca</u> and click on the "Log in" button.



2. You will then be directed to the Alberta.ca account login webpage. Enter your email address and click on "Continue to sign in".

Alberta Alberta.ca Account		Available services	Get help	Contact
	Alberta.ca Account			
	Sign in Access your business services securely Email address Continue to sign in -D Having trouble signing in?			
	INEW to Alberta.ca Account?			

3. Enter your password and click "Sign in".

Alberta Alt	perta.ca Account	Available services	Get help	Contact
	Enter password			
	Email @com			
	Password			
	Sign in -원 Forgot password?			
	Back			

- 4. After signing in, you might encounter the "Choose staff account" page if your Alberta.ca account is associated with multiple organizations. Choose one of the accounts to proceed. **NOTE:** 
  - > The selected account here will not affect your access to CARS.

Albertan Albe	rta.ca Account	Available services	Get help	Contact	٢	~
	Choose staff acco	unt				
	AIRB Test Company 202	3 [B.3057]				
	Use this account					
	AIRB Test Company 202	4 [B.3022]				
	Use this account					

5. You will then be directed back the CARS webpage and asked to register for your AIRB CARS web account. The CARS system will automatically fill the first and last name and email address fields.

Automobile Insurance	0
Register for an AIRB CARS Web Ac	ount
You have successfully signed in with your Alberta.	Account for Organizations. Please continue to register for an AIRB CARS Web Account to access to your company's filings.
Login Information - Alberta.ca Account for Org	zations
First Name:	Last Name:
Email Address:	
Request for Company Access	
<ol> <li>To request company access, please provide the Company 2. If you require access to more than one company, please of Notes: you must be set up as a contact (with the same Email A</li> </ol>	Ime in the grid below, r a new line for each company. ress as your Alberta.ca account) for the company in our system before you can gain web access for the company. +
Company Name	
	No data
Additional Notes:	Submit Form
<ol> <li>If you are registering a web account for an existing insura initial contact registration first.</li> <li>If you already have a web account and wish to gain acces:</li> </ol>	company and you are not a contact for the company in our system, please contact the AIRB by email at AIRB@gov.ab.ca or call (780) 427-5428 to complete other companies, please do not submit the request from this form and contact the AIRB at the contact information listed above.

To request for company access, first, type the first three letters to search for your company's name. A drop-down menu will appear. Choose your company's name.

### NOTE:

Do not type out your company's entire name. Your company should appear after typing the first three letters.

Then once all companies are added, click on the "Submit Form" button. You can request access for multiple companies by adding new lines.

Register for an AIRB CARS Web Account					
You have successfully signed in with your Alberta.ca Account for Organizations. Please continue to register for an AIRB CARS Web Account to access to your company's filings.					
Login Information - Alberta.ca Account for Organizations					
First Name:	Last Name:				
Email Address:					
Request for Company Access					
1. To request company access, please provide the <b>Company Name</b> in the grid below.					
2. If you require access to more than one company, please enter a new line for each company. Notes: you must be set up as a contact (with the same Email Address as your Alberta.ca account) for the	company in our system before you can gain web access for the company.				
	_				
	+				
Company Name					
td	Delete				
TD Home and Auto Insurance Company	ubnit Form				
TD General Insurance Company					
1. If you are registering a web account for an existing insurance company and you are not a contact for	the company in our system, please contact the AIRB by email at AIRB@gov.ab.ca or call (780) 427-5428 to complete				
initial contact registration first. 2. If you already have a web account and wish to gain access to other companies, please do not submit	the request from this form and contact the AIRB at the contact information listed above.				

6. A pop-up window will appear to confirm your request for an AIRB CARS Web account. Click "Yes".

	Confirm Submission	
0\	Are you sure you want to submit the Web Account request?	
nf	Yes No	) (

#### NOTE:

- You will need to log in again if the page remains inactive for 10 minutes.
   The CARS system will use your email address and company name entered to find your existing company contacts. An error message will appear if:
- > The contact for the company you entered was not found or inactive.

Ret	urned Messages	
	Validation Message(s)	
Ŧ	Validation Type: Blocking Error	
	The contact for was not found or inactive. Please remove this company and resubmit.	
		Okay

> If you did not provide a company with your registration.

	Validation Message(s)
Ŧ	Validation Type: Validation Error
	At-least one company must be provided prior to submission.

> A CARS web account already exists for this Alberta.ca account email address.

Re	turned Messages
	Validation Message(s)
-	Validation Type: Blocking Error
	An AIRB CARS web account already exists for this Alberta.ca Account email address.
	Okay

As stated in the "<u>Before Registering</u>" section, the AIRB will need to set up your company's contact before you begin the registration process.

As stated in the "<u>Before Registering</u>" section, if you submit filings for more than one insurance company, you can request access to multiple companies in CARS. Ensure your contact with the other companies has been sent to the AIRB before starting the registration process.

7. Once your AIRB CARS Web account has been registered successfully, you will be directed to a webpage stating your registration has succeeded.



8. You will also receive an email confirming your AIRB CARS Web account has been successfully registered. It will look similar to the image below.

AIRB AIRB AIRB Company	/ Web Account Created					
(Development) To: Your web account has approved.	Cc: been successfully registered. You will be notified once this account has been verified and					
My Alberta First Name:	Tunyang					
My Alberta Last Name:	On Contract of Con					
My Alberta Email Address:	and a second and a second a se					
Should you have any que	estions please contact us by email at <u>AIRB@gov.ab.ca</u> .					
Yours truly,						
Automobile Insurance Ra	Automobile Insurance Rate Board					

9. AIRB staff will also be notified you have completed the CARS registration process and they will activate your web account.

Once your account is activated, you can log into the CARS website and begin submitting filings.

10. You can view your current access by navigating to the Login Name dropdown menu, select "View Login and Associated Companies".



Airomobile Insurance AIRB Collection and	Reporting System (CARS) Development	θ
Home / View Login and Associated Companies		
View Login and Associated Companies		
Login Information - Alberta.ca Account	for Organizations:	
First Name:	Last Name:	
Email Address:		
Associated Companies:		
Company Name	Contact Name	
If you wish to gain access for other companies, pleas	e contact the AIRB by email at AIRB@gov.ab.ca or call (780) 427-542	

# Manage Organization Staff Account

#### Add new staff account to organization

As the company's **Administrator**, you can add other staff members to sign up for their Alberta.ca account. To do this:

1. From the "My staff accounts" section, select the organization where you would like to add a Staff Account.

Organization	Roles	Last sign in (MST)
AIRB Test Company 2024 [B.3022]	Admin	Jan 5, 2024 08:51 AM

2. From the organization directory page, click on the "Staff accounts" tab.



3. Click on the "Add new staff account" button.

(berta.ca /	Account				Availa	ole services	Get help	Contact	2
<u>ge account</u> > <u>Organization</u>	directory > AIRB Test Co	mpany 2024	[B.3022]						
	et Comr	) ) )	202		201	201			
	si comp	Jany	202	4 [D.	304	<b>22</b> ]		Activ	<i>/e</i>
								Activ	
Workplace Busi	iness information	Staff acco	unts Sig	n in setting	gs				
+ Add new staff a	account								
	Q Search for sta	ff accounts					×		
Show $50$ $\checkmark$ entries								Expo	ort 🗸
Name 🔺 🔻	Title	Role 🔻	Email		•	Telephone	• •		
	Manager	Admin				(780) 888-88	188	1	ً
	LIAT Test account	Admin				(780) 888-88	188		5
	OAT lest account								
	Manager	Admin				(780) 101-010	1		

4. Enter the staff email address and click "Continue".

Add new staff accou	int ×
Email	
Continue Cancel	

5. Fill in the staff business contact information. Under the "Roles" tab, you will have an option to make this staff member an "Admin", by checking off the "Admin" box. Once you confirm the account details are correct, click on "Save".

Add new staff account	×
Business contact information Roles Permissions	
Title (optional) First name	Middle (optional)
Last name	Job title
Mobile number (optional) (999) 555-1234	
✓ Use workplace phone number	
Phone         Extension (optional)           (780) 888-8888         1234	Fax (optional) (999) 555-1234
Save	

6. An email notification will be sent to the new staff being added. The staff can follow the instructions from the email to complete their account set up.

#### Associated with multiple organizations and request new staff account

- > Your Alberta.ca Account for Organizations can now be associated with multiple organizations.
- If you work for multiple companies, it is recommended that you create only one Alberta.ca Account for Organizations with one login email address and password.
- You can request to be added to other organizations by using the "Request new staff account" feature in section Create new Alberta.ca account: Option 2 Select an existing organization.

ganzaton	Roles	Last sign in (MST)
IRB Test Company 2024 [B.3022]	Admin	Jan 5, 2024 09:18 AM
Iberta Edmonton Business Ltd. [B.3039]		Jan 5, 2024 09:59 AM
IRB Test Company 2023 [B.3057]	Admin	Jan 5, 2024 02:51 PM
ff account requests		
		Requested on Dec 18, 2023 at 11:20 AM

# Logging into CARS

# Log in to the CARS Website

Now your AIRB CARS web account is active, you can log into the CARS website and begin submitting filings to the AIRB.

To log into the CARS website, follow the steps below:

1. Open the CARS login webpage at <u>https://airbfilings-app.alberta.ca</u>. and click on the Log In button.

Automobile Insurance	Welcome to AIRB Collection and
Rate Board	Reporting System (CARS)
	Log in with Alberta.ca Account for Organizations           Image: Degin           Find out more about AIRB CARS Web Account Registration & Alberta.ca Account for Organizations.           If you require assistance with logging onto the AIRB Collection and Reporting System (CARS), please contact the AIRB by email at AIRB@gov.ab.ca or call (780) 427-5428.

2. You will then be directed to the Alberta.ca log-in webpage. Enter your email address and password and click on "Sign In".

Alberta Alberta.ca Account		Available services	Get help	Contact
	Alberta.ca Account			
	Sign in Access your business services securely Email address Continue to sign in Э Having trouble signing in?			
	New to Alberta.ca Account?			

Alberta Alberta.ca Account	Available services	Get help	Contact
Enter passwor	ď		
Email @com			
Password	٢		
<mark>Sign in</mark> - 된 Forgot password?			
Back			

3. After signing in, you may encounter the "Choose staff account" page if your Alberta.ca account is associated with multiple organizations. Select one of the organizations to proceed.

Alberta Alber	ta.ca Account	Available services	Get help	Contact	• ~
	Choose staff accou	unt			
	AIRB Test Company 2023	3 [B.3057]			
	Use this account				
	AIRB Test Company 2024	4 [B.3022]			
	Use this account				

4. Once you have logged into Alberta.ca account, you will be directed to the CARS home page. You will then begin to submit filings, payment requests, and view cost recovery charges.

NOTE:

> You will need to log in again if the page remains inactive for 10 minutes.


# **Rate Filings**

# **Before Starting**

**NOTE:** Once you have logged in, if at any time you are inactive for 20 minutes or more, you will be logged out of the CARS website and you will have log in again.

# **Getting Started**

To start a new filing, click on the "Rate Filing" icon on the upper left side of the CARS home page.

Rate F	ilings	Rating Pi	rofiles	Fleet Confirmation For	ms
Rate F View and subm	ilings lit rate filings.	Rating Profile S View and submit r	<b>abmissions</b> ating profiles.	Fleet Confirmation Form View fleet confirmation form	<b>15</b> S.
-		/ Charges	Payn	nents	
	Cost Recovery View cost recove	r Charges ry charges.	Payment View and submit p	Requests	

You will be directed to a spreadsheet listing all your company's filings.

Vacuum AIRB Collection and Reporting System (CARS)										0				
ate Filings														
rag a column header here to	group by that column									+	0 0 9	Q Search	ı	
ompany Name	File #	1 Status	Filing Type	Category	Misc. Category	New Bus	Renewal	Basic	Additio	Combin	Board Decis	Board D	Reviewers	
	IC-RC-	Under Revision	Full	Private Passen	Private Passen		-							10
	IC-RC-	Deemed Compl	File and U	Private Passen	Private Passen						Deemed Co			10
	IC-RC-	Board Decision	Full	Private Passen	Private Passen						Approved			10
	IC-RC-	Deemed Compl	File and U	Private Passen	Private Passen						Deemed Co			19
	IC-RC-	Deemed Compl	File and U	Private Passen	Private Passen						Deemed Co			19
	IC-RC-	Deemed Compl	File and U	Private Passen	Private Passen						Deemed Co			19
	IC-RC-	Board Decision	Full	Private Passen	Private Passen						Approved			19
	IC-RC-	Board Decision	Simplified	Private Passen	Private Passen						Approved			104
	IC-RC-	Deemed Compl	File and U	Miscellaneous	Snow Vehicles						Deemed Co			19
	IC-RC-	Deemed Compl	File and U	Miscellaneous	Motorcycles						Deemed Co			19
	IC-RC-	Deemed Compl	File and U	Miscellaneous	All-Terrain Vehi						Deemed Co			19
	IC-RC-	Deemed Compl	File and U	Miscellaneous	Motorhomes						Deemed Co			19
	IC-RC-	Deemed Compl	File and U	Private Passen	Private Passen						Deemed Co			19

**Starting a New Filing** To start a new filing click the "+" icon in the upper right side of the page.

# (Full Screen)

Airmebile Insurance AIRB	Collection and I	Reporting System	(CARS)									(	0
ate Filings													
Orag a column header here to	group by that column								+	2 💀 🖬	Q. Search.		
Company Name	File #	1 Status	Filing Type	Category	Misc. Category	New Bus Renewal	Basic	Additio	Combin	Board Decis	Board D	Reviewers	
	IC-RC-	Under Revision	Full	Private Passen	Private Passen	Martine Martine	-						19
	IC-RC-	Deemed Compl	File and U	Private Passen	Private Passen					Deemed Co			12
	IC-RC-	Board Decision	Full	Private Passen	Private Passen					Approved			10
	IC-RC-	Deemed Compl	File and U	Private Passen	Private Passen					Deemed Co			12
	IC-RC-	Deemed Compl	File and U	Private Passen	Private Passen					Deemed Co			19
	IC-RC-	Deemed Compl	File and U	Private Passen	Private Passen					Deemed Co			19
	IC-RC-	Board Decision	Full	Private Passen	Private Passen					Approved			19
	IC-RC-	Board Decision	Simplified	Private Passen	Private Passen					Approved			100
	IC-RC-	Deemed Compl	File and U	Miscellaneous	Snow Vehicles					Deemed Co			19
	IC-RC-	Deemed Compl	File and U	Miscellaneous	Motorcycles					Deemed Co			19
	IC-RC-	Deemed Compl	File and U	Miscellaneous	All-Terrain Vehi					Deemed Co			19
	IC-RC-	Deemed Compl	File and U	Miscellaneous	Motorhomes					Deemed Co			19
	IC-RC-	Deemed Compl	File and U	Private Passen	Private Passen					Deemed Co			19

(Close Up)

$\square$				
+	8	Ŀ	몁	Q Search

A pop-up screen will open asking you to fill in the following details for the new filing you are creating.

e category	iviisc. Category	IVEW DUSI Reliewal	
Add New Rate	Filing		>
Company Name: *	Coloct		
Filing Type: *	Select		, ,
Sub Filing Type: *	Select		
Vehicle Category: *	Select		
venicie category.	Select		,
		→ Continue X	Cancel

**Categories of Filings** Select the appropriate categories from the drop-down menus for:

a. Company Name

- i. If you are registered for more than one company, select the company the new filing is for
- b. Filing Type and Sub Filing Type
  - i. Full
    - 1. Full with Actuarial Support
    - 2. Full without Actuarial Support
  - ii. File and Use
    - 1. File and Use
- c. Vehicle Category
  - i. Private Passenger Vehicles
  - ii. Commercial and Interurban Vehicles
    - 1. Commercial Vehicles
    - 2. Interurban Vehicles
  - iii. Miscellaneous Vehicles
    - 1. All-Terrain Vehicles
    - 2. Ambulances
    - 3. Antique Vehicles
    - 4. Collector Vehicles
    - 5. Farm Vehicles
    - 6. Hotel and Country Club Vehicles
    - 7. Mopeds
    - 8. Motorcycles
    - 9. Motorhomes
    - 10. Off-Road Vehicles
    - 11. Private Buses
    - 12. Public Buses
    - 13. Public Vehicles
    - 14. School Buses
    - 15. Snow Vehicles
    - 16. Taxis and Limousines
    - 17. Trailers and Campers
    - 18. Utility Trailers
    - 19. Other

# **Filing Information**

Once you have entered the information in the pop-up window, you will be taken to the "Filing Information" webpage.

The status bar across the top of the webpage will indicate this filing is new.

					✓ Validate 🖺 Save Draft 🖌 Submit	🗙 Delete 🔒 Print Fil
	New	Submitted	Reviewed	Board Decision		
ling Information - AIRB Test In	urance Company					
ling Type: * Full	> Sub Fi	iling Type: * Full with Actuarial Support	Vehicle Category: * Cor	nmercial & Interurban Vehicles	Vehicle Misc. Category: Select	
11 Summary	Summary					
22 Effective Dates	Check all the items applicab	ble to the filing. Note: While 1 a and 1 b are mi	utually exclusive other changes (1 c-1 m) m	av be applicable		
3 Source of Data	check un the news appread	ne to the ning. Note: White its and its are ni	atomy exclusive, other enanges (i.e. i.ii) in	ay be applicable.		
A Bala Channel	1) Describe the proposed c	hanges by checking all the items that apply	to this filing:			
es Kate Change	a) Base rates, not due	to off-balancing differential or discount char	iges, that is uniform by territory			
25 Capping	b) Base rates, not due	to off-balancing differential or discount char	nges, that is not uniform by territory			
6 Dislocation	c) Classification, limit	of liability, deductibles or other rate different	ials			
6 Dislocation	c) Classification, limit d d) Territorial definition	of liability, deductibles or other rate different ns	ials			
16 Dislocation 17 Risk Profiles	c) Classification, limit d d) Territorial definition e) Discounts or surcha	of liability, deductibles or other rate different ns arges	ials			
26 Dislocation 17 Risk Profiles 18 Change Impact	c) Classification, limit ( d) Territorial definition e) Discounts or surcha f) Endorsements	of liability, deductibles or other rate different ns arges	ials			
16 Dislocation 17 Risk Profiles 18 Change Impact	c) Classification, limit o d) Territorial definition e) Discounts or surcha f) Endorsements g) Rating rules	of liability, deductibles or other rate different ns arges	lals			
16 Dislocation 17 Risk Profiles 18 Change Impact 19 Dependent Categories	<ul> <li>c) Classification, limit of</li> <li>d) Territorial definition</li> <li>e) Discounts or surchating</li> <li>f) Endorsements</li> <li>g) Rating rules</li> <li>h) Underwriting rules</li> </ul>	of liability, deductibles or other rate different ns arges pertaining to rates or rating rules only	lats			
16 Dislocation 17 Risk Profiles 18 Change Impact 19 Dependent Categories 110 Loss Ratios	<ul> <li>c) Classification, limit of d) Territorial definition</li> <li>e) Discounts or surcha f) Endorsements</li> <li>g) Rating rules</li> <li>h) Underwriting rules</li> <li>i) Underwriting ruiables</li> </ul>	of liability, deductibles or other rate different ns arges pertaining to rates or rating rules only s	lats			
16 Dislocation 17 Risk Profiles 18 Change Impact 19 Dependent Categories 110 Less Ratios	<ul> <li>c) Classification, limit.</li> <li>d) Territorial definition</li> <li>e) Discounts or surchat</li> <li>f) Endorsements</li> <li>g) Rating rules</li> <li>h) Underwriting rules</li> <li>i) New rating variables</li> <li>j) Algorithms</li> </ul>	of liability, deductibles or other rate different ns arges pertaining to rates or rating rules only s	lah			
16 Dislocation 17 Risk Profiles 18 Change Impact 19 Dependent Categories 110 Loss Ratios 111 Territories	c) Classification, limit of d) Territorial definition e) Discounts or surchast f) Endorsements g) Rating rules h) Underwriting rules i) New rating variables j) Algorithms k) Introduction of any	of liability, deductibles or other rate different ns arges pertaining to rates or rating rules only 5 relement in c), e), g) or j) using predictive mo	deling or other non-traditional approaches	(full filing only)		

# Combining Multiple Vehicle Categories into One Filing

A separate filing **MUST** be submitted for each rating program.

Filings under the Vehicle Categories of Commercial and Interurban Vehicles and Miscellaneous Vehicles can have multiple vehicle categories **ONLY** if they have the same rating program.

For example, you may have one rating program for mopeds and motorcycles. In this case, both mopeds and motorcycles can be added to the Vehicle Miscellaneous Category. To do this, click "Select" in the Vehicle Miscellaneous Category on the upper right side of the webpage, as indicated in the image below.

Then click the boxes beside mopeds and motorcycles.

NOTE:

Continuing the example, if mopeds and motorcycles have unique rating programs, separate filings **MUST** be submitted.

Aitomobile Insurance AIRB	Automobile Insurance AIRB Collection and Reporting System (CARS) Bate Board								
Home / Rate Filings / Rate Filing Detail	✓ Valdate	😰 Save Draft 🛛 🖪 Submit 🗙 Delete 🔒 Print Filing							
	New Submitted Reviewed Board Decision								
Filing Information - AIRB Test Insurance	Company								
Filing Type: * Full	Sub Filing Type: * Full with Actuarial Support     Vehicle Category: * Miscellaneous Vehicles     Vehicle Misc. Category: * Vehicle Misc. Categ	itegory: Mopeds × Motorcycles ×							
Q1 Summary		Select All							
	Summary	All-Terrain Vehicles							
Q2 Effective Dates	Check all the items applicable to the filing. Note: While 1.a and 1.b are mutually exclusive, other changes (1.c-1.m) may be applicable.	Ambulances							
Q3 Source of Data	1) Describe the proposed changes by checking all the items that apply to this filing:	Antique Vehicles							
Q4 Rate Change	a) Base rates, not due to off-balancing differential or discount changes, that is uniform by territory	Collector Vehicles							
Q5 Capping	b) Base rates, not due to off-balancing differential or discount changes, that is not uniform by territory	Farm Vahicles							
Of Dislamian	c) Classification, limit of liability, deductibles or other rate differentials	Hatel & Country Club							
Ce Disidation	d) Territorial definitions	Hotel & Country Club							
Q7 Risk Profiles	e) Discounts or surcharges	<ul> <li>Mopeds</li> </ul>							
Q8 Change Impact	f) Endorsements	<ul> <li>Motorcycles</li> </ul>							
Q9 Dependent Categories	g) namg rules     g) namg rules     h) Hodenwitting rules pertaining rules only	Motorhomes							
	i) New rating variables	Off-Road Vehicles							
Q10 Loss Ratios	j) Algorithms	Private Buses							
Q11 Territories	k) Introduction of any element in c), e), g) or j) using predictive modeling or other non-traditional approaches (full filing only)								
Q12 Expenses	Description:								
Q13 Grid									
Documents / Attachments									
	n Other								

#### NOTE:

At any time during the filing process you can save, print or delete your filing. Go to the "Saving, Completing, Copying, and Deleting a Filing" section to find out how.

e / Rate Filings / Rate Filing Detail							🗸 Validate 🛛 🗳 Save Dr	raft 🖪 Submit 🗙 Delete 🔒 Pr
	New		Submitted	Reviewed		Board Decision		
g Information - AIRB Test Insurance	e Company							
Type: * Full	,	Sub Filing Type: *	Full with Actuarial Support	Vehicle Categ	ry: * Miscellaneous V	ehicles +	Vehicle Misc. Category:	Mopeds × Motorcycles ×
								Select All
ummary	Summary							All-Terrain Vehicles
ffective Dates	Check all the items a	pplicable to the filin	g. Note: While 1.a and 1.b are mutu	ally exclusive, other change	(1.c-1.m) may be applica	able.		Ambulances
ource of Data	1) Describe the proposed changes by checking all the items that apply to this filing:						Antique Vehicles	
ate Change	a) Rase rates not due to off-balancing differential or discount changes that is uniform by territory						Collector Vehicles	
apping	b) Base rates, not due to off-balancing differential or discount changes, that is uniform by territory						Farm Vehicles	
lislocation	c) Classificatio	n, limit of liability, de	ductibles or other rate differentials	5				Hotel & Country Club
	d) Territorial d	efinitions						Manada
lisk Profiles	e) Discounts o	r surcharges						Mopeds
hange Impact	g) Rating rules							<ul> <li>Motorcycles</li> </ul>
ependent Categories	h) Underwritin	g rules pertaining to	rates or rating rules only					Motorhomes
Loss Ratios	i) New rating v	rariables						Off-Road Vehicles
Territoria.	j) Algorithms							Private Buses
Territories	k) Introduction Description:	n of any element in c	), e), g) or j) using predictive model	ling or other non-traditiona	approaches (full filing or	nly)		
Expenses								
Srid								
Expenses	Description:							

# **Completing the Question Sections**

There are up to 13 question sections required to be completed for each filing, depending on the Filing or Sub-filing type you select.

As you complete each question section, at the bottom right side of the page you have the choice to click "Save Draft" or to "Save and Continue" to the next section.

AIRB Collection and Reporting	g System (CARS)						0			
Homo / Rate Filings / Rate Filing Detail							✓ Weldate 🛛 Seve Draft 🖌 Submit 🗰 Delete 🖶 Print Filling			
		New -	Submitted Reviewe	Beard Decision						
Filing Information - AIRB Test Insurance Company										
Filing Type: * Full	> Sub Filing Type: *	ull with Actuarial Support	Vehicle 0	rlegory: * Private Passenger Vehicles		Vehicle Misc. Category: Select				
OT Minutes Dates	Summary									
	Check all the items applicable to the filing. Note: While 1.a an	d 1.b are mutually exclusive, other changes (1.c-1.m) may	y be applicable.							
da source of burn	1) Describe the proposed changes by checking all the items	as the proposed charges by thecking all the items that apply to this filing:								
Q4 Rate Change	a) Base rates, not due to off-balancing differential or de b) Base rates, not due to off-balancing differential or di	Jave rates, or date bit #balancing differential or discussed thorages, text is uniformly bettering as constructed as the discussed thorages, text is uniform by tenthory beneficial as a second as a								
QS Capping	c) Classification, limit of liability, deductibles or other ra	for least not one of an instanting interest or about the target, which are known by termary buildands, which is blackbash or other target defendants.								
Q6 Dislocation	d) Territorial definitions	Intrinsi defendences								
Q7 Risk Profiles	f) Endorsements	e voormon seenage 6 Johannem to								
OS Change Impact	g) Rating rules									
Q9 Dependent Categories	h) Underwriting rules pertaining to rates or rating rules     i) New rating variables	ony								
Q10 Loss Ratios	j) Algorithms									
Q11 Territories	k) Introduction of any element in c), ej, g) or j) using pr Description:	clictive modeling or other non-fraditional approaches (f	full filing only)							
Q12 Expenses										
Q13 Grid										
Documents / Attachments	1 Other									
Contacts / Comments	Description:									
Additional Information										
Tile Number: IC-RC-2022-01581	m) Update CLEAR Rate Group Tables									
Board Decision:	CLEAR Table									
Reviewers:	Current CLEAR Table Year:	Select								
Linderwriting Manual Required:	Proposed CLEAR Table Year:									
Underwriting Manual Received Date:	Which CLEAR Table version are you proposing to use:									
Rating Profile Required	Description if 'CLEAR Table with Modifications' is selected:									
Entire Bertile Received Prev										
The second										
							B fave Dash (# Save & Cardinae			

"Save Draft" button saves changes for the current question section. No validation of the filing will be run. Once the button is clicked, a message will appear in green at the bottom of the page stating: "Rate filing has been saved successfully."

Filing Information - AIRB Test Insurance Co	conpany
Filing Type: * Full	Sub Filing Type: * Full with Actuarial Support     Wehicle Misc. Category: Select
Q1 Summary	Effective Dates
Q2 Effective Dates	2) Proposed effective dates are to be listed for both new and renewal business. If there are any changes to the proposed effective dates, you must notify the AIRE immediately of the revised dates and reason for the change.
3 Source of Data	Proposed Effective Date for New Policies *
14 Rate Change	Proposed Effective Date for Renewal Policies: *
15 Capping	
6 Dislocation	Bisn bit P
7 Risk Profiles	
8 Change Impact	
9 Dependent Categories	
10 Loss Ratios	
1 Territories	
2 Expenses	
13 Grid	
ocuments / Attachments	
ontacts / Comments	
dditional Information	
e Number: RC-2022-01381	
ard Decision:	
viewers:	
derwriting Manual Required:	
derwriting Manual Received Date:	
ing Profile Required:	
tion Profile Received Date:	

"Save and Continue" button will save changes for the question section you are working on and move you on to the next question section. A validation of the filing to that point will run and all validation errors should be fixed before moving on.

When there are any validation errors, the system will display a warning message at the bottom of the page, and you will remain on the current tab.

ing Type: " Full	Sub Filing Type: *	Full with Actuarial Support   Vehicle Category:	Private Passenger Vehicles	Vehicle Misc. Category: Select	
1 Summary	Effective Dates				
2 Effective Dates	2) Proposed effective dates are to be listed for t	oth new and renewal business. If there are any changes to the proposed effective da	es, you must notify the AIRB immediately of the revised dates and	d reason for the change.	
3 Source of Data	Proposed Effective Date for New Policies: *	0 🛱			
4 Rate Change	Proposed Effective Date for Renewal Policies: *	0 🖬			
5 Capping					
6 Dislocation					Save Draft 🕨 Save & Cont
7 Risk Profiles					
8 Change Impact					
9 Dependent Categories					
10 Loss Ratios					
11 Territories					
12 Expenses					
13 Grid					
ocuments / Attachments					
ontacts / Comments					
dditional Information					
e Number: .RC-2022-01381					
ard Decision:					
viewers:					
iderwriting Manual Required:					
iderwriting Manual Received Date:					
ting Profile Required:					
ting Profile Received Date:					

All fields with validation errors will show a red exclamation mark, clicking on the control will show the business rule message. When there are no validation errors, the system will move to the next question section.

Effective Dates			
2) Proposed effective dates are to be listed for	both new and renewal business. If there are any changes to the proposed e	effective dates, you must notify the AIRB immediately of the revised dates and reason for the change.	
Proposed Effective Date for New Policies: *	1	0 0	
Proposed Effective Date for Renewal Policies: *	Q2: Proposed Effective Date for New Policies is required.		
			🖹 Save Draft 🗭 Save & Continue

When you try to close the filing page at any time, a warning message "Changes you made may not be saved." will always display to remind you to save changes before closing this page.



### NOTE:

> It is recommended you save your filing often to prevent data lost.

Also, not all Vehicle Categories need all 13 sections to be completed. If a section is not required based on your category selection, the section will be deactivated and colored beige in the list on the left side of the webpage. For example, sections 3, 7, 11, and 12 is not required for file and use filings.

AIRB Collection a	nd Reporting System (CARS) User Acceptance Test	Troy Rhoades
Home / Rate Filing: / Rate Filing Detail	New Submitted Deemed Complete	✓ Validate 🛛 Save Draft 🖉 Submit 🗶 Delete 🔒 Print Filling
Filing Information - AIRB Test Insurance Company		
Filing Type: * File and Use	Sub Filing Type: * File and Use     Vehicle Category: * Private Passenger Vehicles     Vehicle	e Misc. Category: Select
Q1 Summary	Summary	
02 Effective Dates	Onech all the items applicable to the filing. Note: While 1 a and 1 b are mutually exclusive, other changes (1 c 1.m) may be applicable.	
Q4 kate Change Q5 Capping	a) Base rates, not due to off balancing differential or discourt changes, that is uniform by territory           b) Base rates, not due to off balancing differential or discourt changes, that is not uniform by territory	
Q6 Dislocation	Q Classification, limit of liability, deductibles or other rate differentials I) Emtonial definitions	
Q7 Risk Profiles	e Luccome or survages f Luccome or survages g Luccome or survages g Satisf rules	
Q9 Dependent Categories	b) Underwriting rules pertaining to rates or rating rules only     i) New rating variables	
Q11 Territories	) Algorithms b) Introduction of any element in (1, e), g) or () using predictive modeling or other non-traditional approaches (full filing only) Description	
Q12 Expenses		
Documents / Attachments	D Delan	
Contacts / Comments	Description:	
Additional Information		

# Q1 Summary

Check all the items applicable to the filing.

While 1.a) and 1.b) are mutually exclusive, other changes found in 1.c) to 1.m) may be applicable.

Home / Rate Filings / Rate Filing Detail						✓ Validate 🚯 Save Draft 🖋 Submit 🗴 Delete 🔒 Print Filing
	New	- Submitted	Reviewed	Board Decision		
Filing Information - AIRB Test Insurance Company						
Filing Type: * Full	Sub Filing Type: 1	Full with Actuarial Support	Vehicle Category: * Private Passer	ger Vehicles	Vehicle Misc. Category:	Select
Q1 Summary	Summary					
Q2 Effective Dates	Check all the items applicable to the filing. No	e: While 1.a and 1.b are mutually exclusive, other changes (1	I.c-1.m) may be applicable.			
Q3 Source of Data	1) Describe the proposed changes by checkin	g all the items that apply to this filing:				
Q4 Rate Change	a) Base rates, not due to off-balancing d	ferential or discount changes, that is uniform by territory				
Q5 Capping	b) Base rates, not due to off-balancing d	fferential or discount changes, that is not uniform by territo	ory			
Q6 Dislocation	c) Classification, limit of liability, deducti d) Territorial definitions	sles or other rate differentials				
Q7 Risk Profiles	e) Discounts or surcharges					
Q8 Change Impact	f) Endorsements g) Rating rules	f Endorsements     defactorsements     defactorsements				
Q9 Dependent Categories	h) Underwriting rules pertaining to rates	or rating rules only				
Q10 Loss Ratios	i) New rating variables					
Q11 Territories	k) Introduction of any element in c), e), e	) or j) using predictive modeling or other non-traditional as	pproaches (full filing only)			
Q12 Expenses	Description:					
Q13 Grid						
Documents / Attachments						
Contacts / Comments	I) Other Description:					
Additional Information						
Pla Manufacture						
IC-RC-2022-01383	m) Update CLEAR Rate Group Tables					
Board Decision:						

# NOTE ON k) and I):

- For full filings only: If you check k), you are required to provide a description for using predictive modeling or other non-traditional approaches.
- If you check I), you are required to provide a description.

#### NOTE ON m):

- If you select m) "Update CLEAR Rate Group Tables," you are required to complete all the CLEAR Table information boxes.
- > "Current CLEAR Table Year" box shows years starting from 2011 to next year.
- Proposed CLEAR Table Year" box only shows current, previous, and next year. For historical filings, this box will not be limited to current, previous, and next years.
- If you select from the dropdown menu for the "CLEAR Table with Modifications", a description is required.

m) Update CLEAR Rate Group Tables	m) Update CLEAR Rate Group Tables					
CLEAR Table						
Current CLEAR Table Year:	Select	•				
Proposed CLEAR Table Year:	Select	•				
Which CLEAR Table version are you proposing to use:	Select	•				
Description if 'CLEAR Table with Modifications' is selected:						
		Save Draft >> Save & Continue				

#### **Q2 Effective Dates**

Proposed effective dates are to be listed for both new and renewal business. If there are any changes to the proposed effective dates, you must notify the AIRB immediately of the revised dates and reason for the change.

#### NOTE:

- The Proposed Effective Date for Renewal Policies must be equal to, or after, the Proposed Effective Date for New Policies.
- The Effective Date change reason is showing only when the filing has more than one submission.

Home / Rate Filings / Rate Filing Detail					✓ Validate 🔯 Save Draft 🖌 Submit 🗙 Delete 😝 Print Filing
	New	Submitted	Reviewed	Board Decision	
Filing Information - AIRB Test Insurance Company					
Filing Type: * Full	Sub Filing Type: *	Full with Actuarial Support	Vehicle Category: *     Private	Passenger Vehicles	Vehicle Misc. Category: Select
01 Summary					
Gr Summary	Effective Dates				
Q2 Effective Dates	2) Proposed effective dates are to be listed for I	oth new and renewal business. If there are any changes	to the proposed effective dates, you m	ust notify the AIRB immediately of the revised d	tes and reason for the change.
Q3 Source of Data	Proposed Effective Date for New Policies: *				
Q4 Rate Change	Proposed Effective Date for Renewal Policies: *		۵		
Q5 Capping					
Q6 Dislocation					(5) Save Draft (1) Save & Continue

#### Q3 Source of Data

Select the correct choice from the dropdown menu and indicate whether the changes by coverage are weighted by written or earned premiums. State the source of the data and the valuation date.

#### NOTE:

> A valuation date, weighted by written or earned premiums are required for Full Filing.

Home / Rate Filings / Rate Filing Detail						✔ Validate 🔹 Save Draft	🖋 Submit 🛛 🛪 Delete 🔒 Print F	aling
	New	Submitted	Reviewed	Board Decision				
Filing Information - AIRB Test Insurance Company								
Filing Type: * Full	Sub Filing T	Pe: * Full with Actuarial Support	Vehicle Category: *	Private Passenger Vehicles	Vehicle Misc. Category	Select		
Q1 Summary	Source of Data							
Q2 Effective Dates	3) Please indicate whether the changes	by coverage are weighted by written or earned pres	miums by selecting the correct choice from the	drop-down list. State the source and date of the o	lata. •			
Q3 Source of Data	Select			•				
Q4 Rate Change	Source Of Data:							
Q5 Capping								
Q6 Dislocation	Valuation Date:							
Q7 Risk Profiles							🖹 Save Draft 🕨 Save & Continu	
Q8 Change Impact								

#### Q4 Rate Change

The impact of all proposed changes to rates or rules must be disclosed under the proposed rate level change column, including changes to:

- Base rates;
- Differentials;
- Discounts or surcharges;
- Rating rules; and
- > Endorsements.

The impact by coverage must be calculated on an uncapped basis and disclosed. Uncapped does not refer to risks capped by the Grid in this context. Insurance companies are not allowed to propose increases greater than the indicated change on both coverage and combined bases.

#### NOTE:

- > The indicated and proposed changes by coverage must be on uncapped premiums.
- > The premium weights must add up to 100%.
- > The grey boxes will calculate after clicking the "Calculate Rate Change" button.
- > The calculation is based on a weighted average using premium weights.
- All percentages must be entered as a decimal. For example, 45% should be entered as 0.45 or .45. Up to six decimals can be entered.
- > The Tab key on your keyboard can move you down the columns on the webpage.
- > To delete an entry, click the "x" on the right side of the box for the data to be deleted.

#### **Business Rules:**

- > Premium Weight for All Coverage is required for full filings.
- Combined Coverage Premium Weights must be equal to 100%.
- Combined Coverage Proposed Rate Change is required for full filings.
- For "File and Use" filings, the Combined Coverage Proposed Rate Change must be equal or less than 0%.

Q1 Summary	Rate Change							
Q2 Effective Dates	The impact of all proposed changes to rates or rules, including change	es to base rates, differentials, dis	counts or surcharges, rating rule	s and endorsements, must be dise	closed under the proposed rate lev	el change column. The impact by	coverage must be calculated, on a	n uncapped basis, and
Q3 Source of Data	disclosed. (Uncapped does not refer to risks capped by the Grid in th	is context). Insurers are not allow	red to propose increases greater	than the indicated change on bot	h coverage and combined basis.			
Q4 Rate Change	4a) Please complete the table below. The indicated and proposed be entered as 0.45).	hanges by coverage must be or	n uncapped premiums. The prem	nium weights must add up to 10	0%. The grey boxes will calculate	after clicking "calculate rate cha	nge". All percentages must be en	tered as a decimal (45% would
Q5 Capping	Coverage	# of Insured Vehicles	Premium Weights	Current Average Premium	Indicated Average Rate Level Change	Alternative Indicated Average Rate Level Change	Proposed Average Rate Level Change	Proposed Average Premium
Q6 Dislocation	Third Party Liability - Bodily Injury							
Q7 Risk Profiles	Third Party Liability - Property Damage							
Q8 Change Impact	Direct Compensation for Property Damage							
Q9 Dependent Categories	Accident Benefits							
Q10 Loss Ratios	Basic Coverage							
Q11 Territories	Underinsured Motorist							
Q12 Dypenses	All Perils							
Q13 Grid	Collision							
Documents / Attachments	Comprehensive							
Contacts / Comments	Specified Perils							
Additional Information	Endorsements							
File Number	Additional Coverage							
K-RC-2022-01372	All Coverage							
Board Decision:								E Calculate Rate Change
Reviewers	* If using other than in-force vehicles, indicate type of data:							
Underwriting Manual Required:	Cumulation Pate Change							
Underwriting Manual Received Date:	cumulative rate change							
Rating Profile Required:	4b) State the Average Cumulative Rate Change for all coverage for	the 12 months prior to the ren	ewal effective date. This include	s your response to question 4a)	and prior approved filings.			
Rating Profile Received Date:	The Average Cumulative Rate Change for all Coverage is:							
								R See Deet In Sec & Continue

#### Q5 Capping

Select Yes or No to indicate if you are proposing to cap the impact a consumer would face at renewal.

If No is selected, choose Save and Continue at the bottom of the page.

If Yes is selected, continue answering Question 5.a). The premium weights displayed in 5b) are copied from your response to Question 4.

Question 5.c) requires the average cumulative rate change after capping for all coverage.

#### **Business Rules:**

- > Yes or No must be selected for "Is Capping Proposed" for all filings.
- Proposed Lower Cap cannot be greater than zero.
- Yes or No must be selected for "Is the capping measure changing from the last filing?" for all filings.
- > Previous Filing Lower Cap cannot be greater than zero.

Q1 Summary	Capping				
Q2 Effective Dates	5a) is the insurer proposing to cap the impact a consumer would	face at renewal? "	Ves No		
Q3 Source of Data	What is the new percentage that will be capped?		Proposed Upper:	Proposed Lowers	
Q4 Rate Change	How will this be accomplished? Provide details, including but not li	mited to: scenarios when the capping parameter is modified or elimi	inated; applicable changes, coverage or endorsements where o	apping does not apply to, etc.	
Q5 Capping					
Q6 Dislocation					
Q7 Risk Profiles					
Q8 Change Impact					
Q9 Dependent Categories	Is the capping measure changing from the last filing?		Yes No		
Q10 Loss Ratios	If Yes, what was the percentage of the previous cap?				
Q11 Territories	No Capping	Previous Upper:		Previous Lower:	
Q12 Expenses	Rate Level Change After Capping				
Q13 Grid	The capped rate change must be disclosed. The capped rate increase	se cannot exceed the uncapped proposed rate change on Question 4	a.		
Documents / Attachments	5b) State the proposed average rate level changes and premium	weights using direct written premiums that have been adjusted to	current rate level on a capped basis. If direct written premi	ums are not available, please use direct earned premiums.	
Contacts / Comments		Proposed Rate Level Change After Capping	Premium Weights		
Additional Information	Third Party Liability - Bodily Injury				
File Number:	Third Party Liability - Property Damage				
IC-RC-2022-01372	Direct Compensation for Property Damage				
Board Decision:	Accident Benefits				
Reviewers	Basic Coverage				
Underwriting Manual Required:	Underinsured Motorist				
Underwriting Manual Received Date:	All Perils				
Rating Profile Required:	Collision				
Rating Profile Received Date:	Comprehensive				
	Specified Perils				

#### **Q6 Dislocation**

Complete the dislocation table. If no capping was selected in Question 5, the capping column will be greyed out. The Tab key on your keyboard will move you down the column of data.

Once the dislocation table is completed, click the "Calculate Totals" button in the bottom right corner of the table in both part a) and b).

If you make any changes in the dislocation table after clicking the "Calculate Totals" button, you must click the button again to re-calculate the table.

The uncapped/capped dislocation is to be calculated by comparing the proposed uncapped/capped premiums to the current on-leveled uncapped premiums. Count any risk capped by the Grid as uncapped and use the capped column to indicate company and Grid capping. The 12-month cumulative dislocation is to compare the proposed premiums to the current charged premiums of the in-force policies as of 12 months before the proposed effective date.

Q1 Summary	Dislocation			
Q2 Effective Dates	6a) Please complete the table below. The uncapped/capped dislocation	m is to be calculated by comparing the proposed uncapped/capped	premiums to the current on-leveled uncapped premiums. Please co	unt any risk capped by the Grid as uncapped and use the capped
Q3 Source of Data	column to indicate company and Grid Capping. The 12 month cumula	tive dislocation is to compare the proposed premiums to the current	it charged premiums of the in-force policies as of 12 months before	the proposed effective date.
Q4 Rate Change		Uncapped Exposures	Capped Exposures	12 Month Cumulative Uncapped Exposures
Q5 Capping	< -100%			
Q6 Dislocation	-100% to -50.01%			
Q7 Risk Profiles	-50.00% to -30.01%			
Q8 Change Impact	-30.00% to -20.01%			
Q9 Dependent Categories	-20.00% to -15.01%			
Q10 Loss Ratios	-15.00% to -10.01%			
Q11 Territories	-10.00% to -5.01%			
012 European	-5.00% to -0.01%			
Q13 Grid	No Change			
Documents / Attachments	+0.01% to +5.00%			
Contracts / Commands	+5.01% to +10.00%			
	+ 10.01% to + 15.00%			
Additional Information	+15.01% to +20.00%			
File Number: IC-RC-2022-01372	+20.01% to +30.00%			
Board Decision:	+30.01% to +50.00%			
Reviewers:	+50.01% to +100.00%			
Underwriting Manual Required:	> +100.00%			
The description of the second second second	Total			
underwining manual Neuewed Date:				Calculate Totals
Rating Profile Required:				

6b) Provide an estimate of the number of exposures that fall within the following dollar ranges not taking into account any previous rate changes that would affect renewal policies. Please count any risk capped by the Grid as uncapped and use the capped column to indicate company and Grid capping. Please round the impact to the nearest dollar.						
	Uncapped Exposures	Uncapped Average	e Impact (\$)	Capped Exposures	Capped Average Impact (\$)	
< -\$500						
-\$500 to -\$301						
-\$300 to -\$251						
-\$250 to -\$201						
-\$200 to -\$151						
-\$150 to -\$101						
-\$100 to -\$51						
-\$50 to \$0						
No Change						
\$0 to \$50						
\$51 to \$100						
\$101 to \$150						
\$151 to \$200						
\$201 to \$250						
\$251 to \$300						
\$301 to \$500						
> \$500						
Total						
					🖬 Calculate Total	
δc) Use the drop-down list to select the type of data the responses to δa) and δb) are based on.			elect			
6d) State the method used to estimate the answers to questions 6a and 6b:						

#### **Q7 Risk Profiles**

Add risk profiles for those receiving the largest/smallest dollar increase (before company capping). If capping was selected in Question 5, a third risk profile showing the largest dollar increase after capping is required. To add a Risk Profile, click the "+" button on the right side.

Q1 Summary	Risk Profiles			
Q2 Effective Dates	7) Please add risk profiles for those receiving the	largest/smallest dollar increase (before company capping). Click on the + to add a risk profile. If there is company capping, a third risk profile showing the largest dollar	increase after capping is required. All percentages	
Q3 Source of Data	must be entered as a decimal (45% would be ent	nust be entered as a decimal (45% would be entered as 0.45).		
Q4 Rate Change			+	
Q5 Capping				
Q6 Dislocation	Risk Profile	Risk Profile Description	Premium Change%	
Q7 Risk Profiles		No data		
Q8 Change Impact				
Q9 Dependent Categories			B Save Deat	
Q10 Loss Ratios			Proved Drain	

The "Risk Profile Detail" page will pop-up for you to complete.

- All percentages must be entered as a decimal. For example, 45% should be entered as 0.45 or .45.
- > The Tab key on your keyboard will move you down the column.
- > Click "Calculate" on the bottom right side of the page to calculate and fill all the grey boxes.
- Click "Save" on the bottom right side of the page to save your work. They system will check all validation rules and re-calculate the totals and % change.

#### **Business Rules:**

- Risk Profile types and descriptions are required.
- > The Limit/Deductible is required if the Proposed Rate is entered for the row.
- Final Premiums Current Rate cannot be null or zero.
- > Final Premiums Proposed Rate cannot be null or zero.
- > Final Premiums Rate Change Percentage cannot be null or zero.
- Final Premiums Rate Change Percentage must be less than zero for Largest Decrease Risk Profiles.

Final Premiums Rate Change Percentage must be greater than zero for Largest Increase Risk Profiles.

Risk Profile Detail					×
Risk Profile *	Select				•
Risk Profile Description *					
Coverage		Limit/Deductible	Current Rate	Proposed Rate	% Change
Third Party Liability					
Third Party Liability - Bod	tily Injury				
Third Party Liability - Pro	perty Damage				
Direct Compensation for	Property Damage				
Accident Benefits					
Underinsured Motorist					
All Perils					
Collision					
Comprehensive					
Specified Perils					
Endorsements					
Total Premiums before Di	iscount				
Total Discount					
Total Premiums					

#### **Q8 Change Impact**

Indicate any other changes made to the rating program within the past year that would impact a consumer on renewal, other than the changes proposed in this filing.

#### **Business Rules:**

- > Yes or No must be selected for "Rating Has Been Changed within Past Year" for all filings.
- A description is required if "Yes" is selected for "Rating Has Been Changed within Past Year".

Q1 Summary	Change Impact
Q2 Effective Dates	8) Have any other changes been made to the rating program within the past year that would impact a consumer on renewal, other than the changes proposed in this filing?
Q3 Source of Data	Ves No
Q4 Rate Change	If yes, please describe:
Q5 Capping	
Q6 Dislocation	
Q7 Risk Profiles	
Q8 Change Impact	
Q9 Dependent Categories	
Q10 Loss Ratios	El Saw Costa 🗰 Saw Costa a

#### **Q9** Dependent Categories

Indicate by checking the appropriate boxes in the "Included" column if other categories of automobile insurance are affected by the proposed rate change. All changes must be based solely on the changes associated with the dependent category. Any other changes not dependent on this filing must be submitted in a separate filing.

#### NOTE:

All percentages must be entered as a decimal. For example, 45% should be entered as 0.45 or .45.

Calculate

#### **Business Rules:**

> If a Dependent Category is marked "Included", a Rate Level Impact is required.

Q1 Summary	Dependent Categories			
Q2 Effective Dates	9) Please complete the chart below for other categories of automobile insurance affected by this proposed rate	te change. All changes must be	based solely on the changes associated with the dependent category. Any	other changes not dependent on this filing must be
Q3 Source of Data	submitted in a separate filing. All percentages must be entered as a decimal (43% would be entered as 0.45).			
Q4 Rate Change	Dependent Category	Included	Rate Level Change Impact *	Number of Exposure
	All-Terrain Vehicles			
Q5 Capping	Ambulances			
Q6 Dislocation	Antique Vehicles			
Q7 Risk Profiles	Collector Vehicles			
O8 Change Impact	Commercial Vehicles			
to charge impact	Farm Vehicles			
Q9 Dependent Categories	Hotel & Country Club			
Q10 Loss Ratios	Interurban Vehicles			
Q11 Territories	Mopeds			
00 C	Motorcycles			
Q12 Dipenses	Motorhomes			
Q13 Grid	Off-Road Vehicles			
Documents / Attachments	Other			
Contacts / Comments	Private Buses			
	Public Buses			
Additional Information	Public Vehicles			
File Number:	School Buses			
IC-RC-2022-01372	Snow Vehicles			
Board Decision:	Taxis & Limousines			
Rev(examp	Trailers & Campers			
	Utility Trailers			
Underwriting Manual Required:				
Underwriting Manual Received Date:				Save Draft Draft Draft Save & Continue

#### **Q10 Loss Ratios**

Enter the trended ultimate loss ratios on an accident year basis for the most recent available five years.

#### NOTE:

- All percentages must be entered as a decimal. For example, 45% would be entered as 0.45 or .45.
- If the company does not have five years of data, then enter zero for the years data is not available. You can edit the years indicated, if needed.

#### **Business Rules:**

- Loss Ratio must be entered for each Accident Year for Private Passenger Vehicles (PPV) and Commercial or Interurban vehicles.
- > Loss Ratios Accident Years must be five consecutive years.

Q1 Summary	Loss Ratios				
Q2 Effective Dates	10) Enter the trended ultimate loss ratios on an accident year	basis for the most recent five years. All percentage	jes must be entered as a decimal (45% would be entered as 0.45). If data is not available for a specific accident year, please enter 0.*		
Q3 Source of Data	1 Accident Year	Loss Ratio			
Q4 Rate Change	2017				
Q5 Capping	2018				
Q6 Dislocation	2019				
Q7 Risk Profiles	2020				
Q8 Change Impact			Bit was Donk 🛛 M. Court & Francisco		
Q9 Dependent Categories					
Q10 Loss Ratios					
Q11 Territories					
Q12 Expenses					
Q13 Grid					
Documents / Attachments					
Contacts / Comments					

# **Q11 Territories**

Enter the number of territories used as a rating variable for each type of coverage.

Q1 Summary	Territories		
Q2 Effective Dates	1D Enter the number of territories used as a rating variable for each type of coverage.		
Q3 Source of Data	Third Party Liability - Bodily Injury:		
Q4 Rate Change	Third Party Liability - Property Damage:		
Q5 Capping	Direct Compensation for Property Damage:		
Q6 Dislocation	Accident Benefits:		
Q7 Risk Profiles	Underinsured Motorist:		
Q8 Change Impact	All Perils:		
Q9 Dependent Categories	Collision:		
Q10 Loss Ratios	Comprehensive:		
Q11 Territories	Specified Perils:		
Q12 Expenses	Endorsements:		
Q13 Grid			

#### Q12 Expenses

Provide the expense provision and permissible loss ratio used in the filing.

#### NOTE:

> All percentages must be entered as a decimal. For example, 45% would be entered as 0.45.

#### **Business Rules:**

For "Full with Actuarial Support" filings, provisions for Variable Expense, Fixed Expense, and Permissible Loss Ratio are required.

Q1 Summary	Expenses
Q2 Effective Dates	12) Provide the expense provision and permissible loss ratio used in the filing. All percentages must be entered as a decimal (45% would be entered as 0.45).
Q3 Source of Data	Variable Expense: Pared Expense: Permissible Los Ratio
Q4 Rate Change	Additional Comments for expense provision and permissible loss ratio:
Q5 Capping	
Q6 Dislocation	
Q7 Risk Profiles	
Q8 Change Impact	
Q9 Dependent Categories	
Q10 Loss Ratios	Biser Dat. In Size & Derlane
Q11 Territories	
Q12 Expenses	
Q13 Grid	

#### Q13 Grid

Provide the percentage of risks rated at Grid premium.

#### NOTE:

> All percentages must be entered as a decimal. For example, 45% would be entered as 0.45.

#### **Business Rules:**

The "Grid Premium Current Risk" and the "Grid Premium Proposed Risk" are required if the Vehicle Category is "Private Passenger Vehicle".

Q1 Summary	Grid
Q2 Effective Dates	13) Provide the percentage of risks rated at Grid premium. All percentages must be entered as a decimal (45% would be entered as 0.45).*
Q3 Source of Data	Grid Premium Current Risk: Grid Premium Proposed Risk:
Q4 Rate Change	
Q5 Capping	There could be a set of the set o
Q6 Dislocation	
Q7 Risk Profiles	
Q8 Change Impact	
Q9 Dependent Categories	
Q10 Loss Ratios	
Q11 Territories	
Q12 Expenses	
Q13 Grid	
Documents / Attachments	
Contacts / Comments	

# Appendix B1 - Certificate of the Office/Designate

In Appendix B1, enter the Name of the Officer, the Title of the Office, check the "Signed by Office" box, and choose the "Signed Date".

Q1 Summary	Appendix B1 - Certificate of the Officer/Designate
Q2 Effective Dates	
Q3 Source of Data	I, (Name of Officer), *,(Title of Officer) *
Q4 Rate Change	of (the 'Insurer')
Q5 Capping	CERTIFY.
Q6 Dislocation	1. This rate filing is in respect of the Private Passenger Vehicles category of automobile insurance and the following dependent categories: Private Passenger Vehicles
Q7 Risk Profiles	To be effective as offor new business andfor renewal business.
Q8 Change Impact	3. The changes requested are in compliance with the requirements of the Filing Guidelines.
Q9 Dependent Categories	<ol> <li>The information contained in the filing accompanying this certificate is complete and accurate in all material respects.</li> <li>I have satisfied myself:</li> </ol>
Q10 Loss Ratios	<ul> <li>The algorithms and relativities used in rating programs distinguish fairly between risks and are just and reasonably predictive of risk;</li> </ul>
Q11 Territories	<ul> <li>The rating program does not impair the solvency of the insurer, nor provide excessive returns for the insurer;</li> <li>The proposed changes in rates are reasonable; and</li> </ul>
Q12 Expenses	<ul> <li>The insurer has considered the impacts to its current and future policyholders and has a plan in place to clearly communicate the changes to the premiums.</li> </ul>
Q13 Grid	6. If the filing is approved, all premiums (including discounts, surcharges and other components comprising such premiums) quoted and charged by the insurer will at all times and in all material aspects accurately reflect and conform to the filing as approved. However, the Alberta Insurance Act allows insurers to charge less than the approved premiums.
Appendix B1 - Officer	7. I have informed myself as to the insurer's business systems and processes and confirm any system or process changes which may be required to enable the Insurer to comply with paragraph 6 above will be adequately
Appendix B2 - Actuary	tested in advance and tuily communicated to start and intermedianes and implemented by the insurer in a timely manner. 8. I confirm any data chances utilimately approved in this anolication will be reviewed both in internally and. if needed, with the General Insurance Statistical Agency and/or its data provider to ensure the required data can be
Appendix B3 - Checklist	property and correctly delivered for inclusion in the Automobile Statistical Plan.
Documents / Attachments	
Contacts / Comments	Signed by Officer *
Additional Information	

### Appendix B2 – Certificate of the Actuary

In Appendix B2, enter the Name of Actuary and check the "Signed by Actuary" box, and choose the "Signed Date".

Q1 Summary Q2 Effective Dates	Appendix B2 - Certificate of the Actuary
Q3 Source of Data	I, (Name of Actuary) * , fellow of the Canadian Institute of Actuaries, am authorized to prepare a rate filing on behalf of
Q4 Rate Change Q5 Capping	(The "Insurer") and hereby CERTIFY:
Q6 Dislocation Q7 Risk Profiles Q8 Change Impact Q9 Dependent Categories Q10 Loss Ratios Q11 Territories Q12 Expenses	<ol> <li>This rate filing is in respect of the Private Passenger Vehicles category of automobile insurance and the following dependent categories: Private Passenger Vehicles To be effective as of for new business and for nervewal business.</li> <li>The verviewed the data, assumptions and methods underlying this rate filing for reasonableness and consistency, and I believe for the purpose of determining the actuarially indicated rates:</li></ol>
Q13 Grid Appendix B1 - Officer Appendix B2 - Actuary Appendix B3 - Checklist Documents / Attachments Contacts / Comments	5. I have no reservations to report except as stated below: Notes
Additional Information	Signed by Actuary* Signed Date * 1/10/2024

#### **Appendix B3 - Confirmation Checklist**

In Appendix B3, select either "Yes", "No", or "N/A" for all rows. Use "Yes" to confirm inclusion. If choosing "No" or "N/A", provide an explanation in the notes section.

You can use the "Select Yes to All" and "Unselect Yes to All" buttons for a quick update. Once all rows are complete, check the "Signed by Actuary" box, and choose the "Signed Date".

Q1 Summary	Appendix B3 - Confirm	nation Checklist					
Q2 Effective Dates	Please complete ALL rows:	Check Yes to confirm included. If No or N/A, provide explanation in notes section					
Q3 Source of Data							
Q4 Rate Change	I, fellow of the	Canadian Institute of Actuaries, am authorized to prepare a rate filing on behalf of Echelon Insurance (the "Insurer") CERTIFY:					
Q5 Capping							
Q6 Dislocation						Select Yes to All	Unselect Yes to A
27 Risk Profiles			8038	1090	15242	200001/1 (and	
28 Change Impact	Check List	Description	Yes .	No *	N/A	Notes *	
29 Dependent Categories							
10 Loss Ratios	· Analysis Type: Overall	Rate Indication Analysis					
11 Territories	Excel Format	The actuarial rate analysis to support the rate indication is in Excel format, including formulas and/or formula cross-references.		~			
12 Expenses	GISA Exhibits	The most recent Alberta AUTO1005 and AUTO7001/AUTO7501 insurer specific loss ratio and loss development data.					
213 Grid	Proposed Indications	Are the proposed indications moving in the direction of the developed indication for each coverage, if not provide rationale					
Appendix B1 - Officer	Troposod marcalions				~		
Appendix B2 - Actuary	Loss Development	The insurer's (i) incurred loss and ALAE, (ii) paid loss and ALAE and (iii) claim count data development triangles valued at 12- month intervals.					
Appendix B3 - Checklist	Loss Development	Supporting analysis and justification/explanation for ultimate loss amounts and claim counts for all selections.					
Documents / Attachments	Loss Development	If Appointed Actuary Report (AAR) selections are used, pricing/filing actuary has ensured AAR's selections are reasonable and	>				
Contacts / Comments	Loss Trend	appropriate for THIS filing and supporting excerpts from AAR included. If company data used to select loss trends: - Support for statistical credibility of the data - Statistical significance for indicated loss		~			
Additional Information	Catastrophe Load	trends Insurer's actual catastrophe and non-catastrophe loss experience used to support selected catastrophe load.					
ile Number:	COVID-19	Support and explanation of any COVID-19 adjustments on historical and prospective claim costs and premiums.					
	Promiume	Adjusted to surrent rate level with some and unfiled dissounts removed areanism drift for rate group. limit, deductible, etc. applied.					
Board Decision:	Fremunis	premiums for Grid risks at Grid level.					
Reviewers:	Health Cost Recovery Levy	Based on current year rate.					
Indeputiting Manual Descripted	Expenses	Insurer's AIFI expense submission to GISA and support for the selected fixed and variable expense provisions; finance fee revenues recognized.					
inderwinding manual Required.	Investment Return	Support for selected expected investment rate based on mix of expected return rates for all investment assets as held per annual P&C financial report.					
Inderwriting Manual Received Date:	· Analysis Type: Segme	ntation Analysis					
Rating Profile Required:	Variable Selection	All rating variables, including discounts and surcharges, in the segmentation model have been approved by the AIRB staff.					
Rating Profile Received Date:	Variable Disclosure	Disclose variables that are either (a) in the rating plan but not included in the model; or (b) in the model but not part of the rating plan. Explain how any relationships between variables inside and outside the model are considered and reflected in the rating plan.		<b>y</b>			
	Variable Significance	Statistical significance supports all variables included in the segmentation model.					
	Validation	Supporting model validation measures, such as lift charts and double lift charts on holdout data.		~			
	Territory Definition Credibility	Claim counts and exposures underlying each territory are provided. Provided territory definitions and maps.					
	Differentials	Selected differentials are aligned directionally with the indicated differentials; or explanation provided. Side by side comparison with model indications, current and proposed differentials, and percentage changes included.					
	Signed by Actuary *	Signed Date * 1/10/2024	G	1			

# **Documents / Attachments**

Add all supporting documents relevant to this filing.

Click the "+" button to add supporting documents.

Filing Information - AIRB Test Insurance Company						
Filing Type: * Full	,	Sub Filing Type: * Full with Actuarial Support	Vehicle Category: *     Private Pas	senger Vehicles	Vehicle Misc. Category: Select	
Q1 Summary	Attachments					
Q2 Effective Dates	Please select the + to add	I supporting documents. Only files with the following file extension are allowed	d to upload: .pdf .doc .docx .xls .xlsx			
Q3 Source of Data						
Q4 Rate Change						+
Q5 Capping	Description	Document File Name				
Q6 Dislocation						
Q7 Risk Profiles			No data			
Q8 Change Impact						
Q9 Dependent Categories	Required Documen	ıts				
Q10 Loss Ratios	Please check all supportin	ng documents included in this filing and provide a brief description.				
Q11 Territories	Included *	Document	Description *	Instructions		Document Type
Q12 Expenses						
Q13 Grid			No data			
Documents / Attachments						
Contacts / Comments						Save Draft 🗰 Save & Continue

A pop-up window will prompt you to choose the type of document and a description. A default description is entered and is editable. Only files with the following file extension can be uploaded: .pdf .doc .docx .xls .xlsx.

Attachment			×
Required Document:			•
Description: *			
File:	Select file		
		🖨 Save	× Cancel

# **Contacts / Comments**

The contact who created the filing is the primary contact.

To add additional contacts, click the "+" button and a pop-up page will appear.

Q1 Summary	Insurance Contacts		
Q2 Effective Dates	Please select the + sign to add contact to the filing.		
Q3 Source of Data			
Q4 Rate Change			+
Q5 Capping	Is Primary Contact	Contact Name	1
Q6 Dislocation	×	AIRB TestAccount	
Q7 Risk Profiles	Community		
Q8 Change Impact	Comments		
Q9 Dependent Categories	Please add any additional comments relevant to the filing.		
Q10 Loss Ratios			
Q11 Territories			
Q12 Expenses			
Q13 Grid			
Documents / Attachments			
Contacts / Comments			
Additional Information			
File Number: IC-RC-2022-01373			립 Save Draft

In the pop-up window, select a contact from the list provided.

Add Contact		×
Is Primary Contact		
Select a Contact *	Select	•
	Save	Cancel

#### NOTE:

- > Only one Primary Contact can be selected for each filing.
- Your contact information must already be in the AIRB contact database. To be added to the database, please contact AIRB@gov.ab.ca.

Add any additional comments relevant to the filing.

Q1 Summary	Insurance Contacts		
Q2 Effective Dates	Please select the + sign to add contact to the filing.		
Q3 Source of Data			
Q4 Rate Change			+
Q5 Capping	L D Jan Cartan	for the first state of the stat	
Q6 Dislocation	Is Primary Contact	Contact Name	
Q7 Risk Profiles		AJKB JestAccount	
Q8 Change Impact	Comments		
Q9 Dependent Categories	Please add any additional comments relevant to the filling.		
Q10 Loss Ratios			
Q11 Territories			
Q12 Expenses			
Q13 Grid			
Documents / Attachments			
Contacts / Comments			
Additional Information			
File Number: IC-RC-2022-01373			對 Save Draft

# Saving, Submitting, Editing, Copying and Deleting a Filing

### Save a Filing

A new filing can be saved and completed at another time.

To save a filing select Save Draft at the top or bottom of any page.



#### Validate

Or

Click "Validate" at the top right side of the screen to determine if the filing is complete.



A pop-up window will indicate if there are any errors or warning messages.

#### NOTE:

- > Error messages **MUST** be addressed before a filing can be submitted.
- Warning messages should be reviewed before submitting a filing. A filing can be submitted to the AIRB if there are warning messages.

Val	lidate Filing	>
The	ere are validation error/warning messages.	
	Validation Message(s)	
	Validation Type: Validation Error	
	Q4a: Premium Weight for All Coverage is required.	
	Q4a: Combined Coverage Proposed Rate Change is required.	
	Q8: Yes or No must be selected for 'rating has been changed Within Past Year'.	
	Q10: Loss Ratio must be entered for Accident Year 2020.	
	Validation Type: Warning Message	
	Contacts: At least one contact is required.	
	Q3: Source of Data is missing.	
	Q6a: Dislocation by Percentage - Total 12 Month Cumulative Exposures cannot be Zero.	
	Q6a: Dislocation by Percentage - Total Exposures cannot be Zero.	
	Q6b: Dislocation by Amount - Weighted Average Impact Amount is required.	

#### Submit

Once all relevant data for a filing has been entered and all relevant documents are attached, a filing can be submitted to the AIRB for review.

Once all error messages have been addressed and all warning messages have been reviewed, you are ready to submit. Click the "Submit" button.



A pop-up window will ask you if you are sure you want to file. Click the "Yes" button to confirm.



The filing is now submitted and no changes can be made. The status will be updated and displayed on the top of the "Rate Filings" page.

#### NOTE:

A submission email will be sent to AIRB and all company contacts connected to the filing and the Alberta.ca login account email.

# Edit a Filing

To edit a filing, select the edit icon on the "Rate Filings" page or double-click the filing's row.

# NOTE:

- > Only new filings are fully editable. See the status column.
- Filings with a status other than "New" will be read-only except for the Documents/Attachments and Contacts/Comments sections.

(Full Screen)

Rate Filings														
Drag a column header here to group by t	hat column										+ 2	C Da Q, Sei	arch	
Company Name	File # 1	Status	Filing Type	Category	Misc. Category	New Business Date	Renewal Business	Basic	Additional	Combined	Board Decision	Board Decision Da	Reviewers	
And in concession of the state	IC-RC-2022-01374	New	Full	Private Passenger	Private Passenger			0.00%	0.00%	0.00%				12
	IC-RC-2021-01303	Board Decision R	Full	Private Passenger	Private Passenger	3/15/2022	4/15/2022	-0.00%	0.00%	-0.00%	Approved	10/29/2021	the second se	10
	IC-RC-2021-01282	Board Decision R	Simplified	Commercial & Int	Commercial Vehic	9/01/2020	9/01/2020	0.00%	0.00%	0.00%	Approved	8/18/2021		12
	IC-RC-2021-01165	Deemed Complete	File and Use	Miscellaneous Ve	Snow Vehicles	1/01/2022	1/01/2022	0.00%	0.00%	0.00%	Deemed Complete	7/27/2021		12

(Close-up)

Combined	Board Decision	Board Decision Da	Reviewers	
0.00%				🖋 🖆 🛍
-0.00%	Approved	10/29/2021		e 🖉
0.00%	Approved	8/18/2021		e 🖉
0.00%	Deemed Complete	7/27/2021		e 4

### **Open for Revision**

If edits are required for a locked down filing, please select "Open for Revision" at the top of the page. "Open for Revision" is available for filings in Submitted or Reviewed status.

If the "Open for Revision" button is not available, contact the AIRB staff member assigned to your filing, and request the filing be moved to "Under Revision" status.

The filing will need to be re-submitted after making changes.

### Copy a Filing

The CARS website gives you the ability to create a copy of a filing, providing you with some basic information from a previous filing. This feature is useful:

- 1. To submit similar filings for multiple vehicle classes. For example, motorcycles and motorhomes which have unique rating programs.
- 2. To submit similar filings for multiple insurers within the same insurer group.

To copy a filing:

- 1. Go to the "Rate Filings" page.
- 2. Find the row of the filing you want to copy.
- 3. Select the copy button on the last right-side column of the filing's row.

NOTE:

Only some information from the selected filing will be copied (Q1-3, Q5a, Q8, Q10-13, Reviewers/Contacts).

# (Full Screen)

Drag a column header here to group by that	t column										+ 2	Ca Ca Sea	rch	
Company Name	File # 1	Status	Filing Type	Category	Misc. Category	New Business Date	Renewal Business	Basic	Additional	Combined	Board Decision	Board Decision Da	Reviewers	
man managers	IC-RC-2021-01303	Board Decision R	Full	Private Passenger	Private Passenger	3/15/2022	4/15/2022	-0.00%	0.00%	-0.00%	Approved	10/29/2021	Terrare State	12
And Street Transmission	IC-RC-2021-01282	Board Decision R	Simplified	Commercial & Int	Commercial Vehic	9/01/2020	9/01/2020	0.00%	0.00%	0.00%	Approved	8/18/2021		10
And Annual Company	IC-RC-2021-01165	Deemed Complete	File and Use	Miscellaneous Ve	Snow Vehicles	1/01/2022	1/01/2022	0.00%	0.00%	0.00%	Deemed Complete	7/27/2021	1000	10
man managers	IC-RC-2021-01164	Deemed Complete	File and Use	Miscellaneous Ve	Mopeds	1/01/2022	1/01/2022	0.00%	0.00%	0.00%	Deemed Complete	7/27/2021	1	12
terror transmission for special	IC-RC-2021-01163	Deemed Complete	File and Use	Miscellaneous Ve	Motorhomes	1/01/2022	1/01/2022	0.00%	0.00%	0.00%	Deemed Complete	7/27/2021	1000	12
And Street Transmission	IC-RC-2021-01162	Deemed Complete	File and Use	Miscellaneous Ve	Motorcycles	1/01/2022	1/01/2022	0.00%	0.00%	0.00%	Deemed Complete	7/27/2021	1000	10
And Advances in the space	IC-RC-2021-01161	Deemed Complete	File and Use	Miscellaneous Ve	Antique Vehicles	1/01/2022	1/01/2022	0.00%	0.00%	0.00%	Deemed Complete	7/27/2021	1000	12

# (Close-up)

Board Decision	Board Decision Da	Reviewers	
Approved	10/29/2021		ø 🔁
Approved	8/18/2021		e 🖉
Deemed Complete	7/27/2021		e 🖉
Deemed Complete	7/27/2021		e 🖉
Deemed Complete	7/27/2021		e 🖉
Deemed Complete	7/27/2021	Territoria di Statemante di	🖉 🖓

When you click the "Copy" button, a pop-up box will appear.

Select the Company Name from the dropdown menu and click "Continue".

Copy Rate Filln	g	
Please note that only be copied over to the	some information (Q1-3, Q5a, Q8, Q10-1 new filing. Please verify and complete th	3, Reviewers/Contacts) wil e new filing after copying.
Company Name: *	AIRB Test Insurance Company	•
	→ Con	tinue X Cancel

# **Delete Filings**

New filings which have not been submitted can be deleted.

There are two ways to delete a filing:

1. On the "Rate Filings" page, click on the trashcan button on the ride-side of the row of the filing you want to delete.

(Full Screen)

Home / Rate Filings															
Rate Filings															l
Drag a column header here to group by th	at column										+ 2	E Da Q Sea	rch		
Company Name	File #	Status	Filing Type	Category	Misc. Category	New Business Date	Renewal Business	Basic	Additional	Combined	Board Decision	Board Decision Da	Reviewers		
and the second second	IC-RC-2022-01374	New	Full	Private Passenger	Private Passenger			0.00%	0.00%	0.00%				128	
	IC-RC-2021-01303	Board Decision R	Full	Private Passenger	Private Passenger	3/15/2022	4/15/2022	-0.00%	0.00%	-0.00%	Approved	10/29/2021		12	
and the second se	IC-RC-2021-01282	Board Decision R	Simplified	Commercial & Int	Commercial Vehic	9/01/2020	9/01/2020	0.00%	0.00%	0.00%	Approved	8/18/2021		12	
and the second sec	IC-RC-2021-01165	Deemed Complete	File and Use	Miscellaneous Ve	Snow Vehicles	1/01/2022	1/01/2022	0.00%	0.00%	0.00%	Deemed Complete	7/27/2021		12	

(Close Up)

Board Decision Da	Reviewers	
		D 🗘 🖉
10/29/2021		e 2
8/18/2021		e 2

2. Click "Delete" on the rate filing detail screen.

# (Full Screen)

Aitomobile Insurance AIRB Collection	n and Reporting System (CARS)					0	
Home / Rate Filings / Rate Filing Detail	New	Submitted	Reviewed	Board Decision	<ul> <li>✓ 10</li> </ul>	idate 🔊 Save Draft 🖪 Submit 🗶 Delete	Print Filing
Filing Information - AIRB Test Insurance Company							
Filing Type: * Full	Sub Filing Type: *	Full with Actuarial Support	Vehicle Category: *	Private Passenger Vehicles	Vehicle Misc. Category:	Select	
Q1 Summary Q2 Effective Dates Q3 Source of Data	Summary Check all the items applicable to the filing. Not 1) Describe the proposed changes by checking	: While La and Lb are mutually exclusive, other changes (L4 all the items that apply to this filling:	-1.m) may be applicable.				
(Close Up)							
	✓ Validate	🖺 Save Draft 🗳	Submit	X Delete	Print Filing		

### NOTE:

> Filings which have been submitted cannot be deleted but can be withdrawn.

# **Printing a Filing**

You can print out a detailed rate filing report in PDF format at any time by clicking the "Print Filing" button on the upper right-side of a specific filing's page.

(Full Screen)

Submitted         Reviewed         Board Decision           upport         •         Vehicle Category: *         Private Passenger Vehicles         •         Vehicle Misc. Category: *         Select           emutually exclusive, other changes (Lc-Lm) may be applicable.	Home / Rate Filings / Rate Filing Detail					✓ Validate 🔯 Save Draft 🖌 Submit: 🗶 Delet
upport		New	Submitted	Reviewed	Board Decision	
upport   Vehicle Category: Private Passenger Vehicles  Vehicle Misc. Category: Solect.  emutually exclusive, other changes (Lo-Lm) may be applicable.	Filing Information - AIRB Test Insurance Company					
e mutually exclusive, other changes (Lc-Lm) may be applicable.	Filing Type: * Full	Sub Filing Type: *	Full with Actuarial Support	Vehicle Category: * Priva	te Passenger Vehicles	Vehicle Misc. Category: Select
e mutually exclusive, other changes (Lc-Lm) may be applicable.	Q1 Summary	Summary				
	Q2 Effective Dates	Check all the items applicable to the filing. Note:	While 1.a and 1.b are mutually exclusive, other char	iges (1.c-1.m) may be applicable.		
pply to this filing:	Q3 Source of Data	1) Describe the proposed changes by checking	all the items that apply to this filing:			
pby to this filing:	G2 Similary G2 Effective Dates G3 Source of Data	Summary Check all the items applicable to the filing. Note: 1) Describe the proposed changes by checking	While La and Lb are mutually exclusive, other chan all the items that apply to this filling:	nges (Lc-Lm) may be applicable.		
	iose up)					
	lose up)					
	iose up)				_	

### **Exporting Filings**

You can export your filings to an Excel spreadsheet by clicking the ". xlxs" button on the upper rightside of the "Rate Filings" page.

An .xlxs file will download onto your computer.

#### (Full Screen)

Home / Rate Filings														
Rate Filings														
Drag a column header here to group by th	at column										+ 2	C C Sea	ırch	
Company Name	File #	Status	Filing Type	Category	Misc. Category	New Business Date	Renewal Business	Basic	Additional	Combined	Board Decision	Board Decision Da	Reviewers	
and the second second	IC-RC-2022-01374	New	Full	Private Passenger	Private Passenger			0.00%	0.00%	0.00%				128
	IC-RC-2021-01303	Board Decision R	Full	Private Passenger	Private Passenger	3/15/2022	4/15/2022	-0.00%	0.00%	-0.00%	Approved	10/29/2021		12
and the second sec	IC-RC-2021-01282	Board Decision R	Simplified	Commercial & Int	Commercial Vehic	9/01/2020	9/01/2020	0.00%	0.00%	0.00%	Approved	8/18/2021		12
	IC-RC-2021-01165	Deemed Complete	File and Use	Miscellaneous Ve	Snow Vehicles	1/01/2022	1/01/2022	0.00%	0.00%	0.00%	Deemed Complete	7/27/2021		12

#### (Close Up)



#### **Reviewers**

A reviewer will be added by the AIRB upon receipt of a filing. The reviewer's name can be viewed in:

- AIRB Collection and Reporting System (CARS) O Troy Rhoades Rate Filings Drag a column header here to group by that column + 2 🖬 🖬 Q. Search. 1 Status Company Name File # Filing Type Category Misc. Category New Busi... Renewal ... Basic Additional Combined Board Decision Board D 0.00% -0.00% Approved 0.00% 0.00% Approved Inter Trainwood Company IC-RC-2021-01303 Board Decision ... Full Private Passeng... Private Passeng... 3/15/2022 4/15/2022 -0.00% 10/29/2 
   Non-Network
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   IC-RC-2021-0116
   Deemed CompL.
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   Board Decision
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   Miscellaneous V...
   Collector Vehicles
   9/01/2021
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   -0.15%
   Approved
   6/25/20

   IC-RC-2021-01042
   Board Decision
   Simplified
   Miscellaneous V...
   Collector Vehicles
   9/01/2021
   10/01/2021
   0.00%
   -0.05%
   Approved
   6/25/20

   IC-RC-2021-01042
   Board Decision
   Simplified
   Miscellaneous V...
   Tallers & Gamp
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   Deemed Compl...
   File and Use
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   ළු ත 2 2 3
- 1. The "Reviewers" column on the "Rate Filings" page.

2. The "Additional Information" section of any specific filings page.

Reviewers:

Yes

Underwriting Manual Required:

### (Full Screen)

Home / Rate Filings / Rate Filing Detail		🖬 Vew Change History 🔒 Print Filing
	rast Approval Revision (12/14/2021) Post-Approval Revision Submitted (12/14/2021) Deard Decision (12/14/2011)	
Filing Information - Intact Insurance Company		1
Filing Type: * Full	Sub Plane Type * All without Actuard Support / Whick Category * Plane Peakinger Vehicles      Vehicle Mass Category Science	
Q1 Summary	Summary	
Q2 Effective Dates	Check all the items sublicable to the fillion. Note Walls La and Lb are motivally archivias other channes (Lc Lm) may be available	
Q3 Source of Data	1 Survive Be servered disease to decide of the lines that each to No Effect	
Q4 Rate Change	at Base program of the to off-balancing differential or discourt changes, that is uniform by tenistry	
QS Capping	b) Ease rates, not due to off-balancing differential or discount changes, that is not uniform by territory	
Q6 Dislocation	a Casalification, link of labelity, deductibles or other rate differentials     default differentials	
Q7 Risk Profiles	<ul> <li>Discouti er surcharges</li> </ul>	
Q8 Change Impact	7 Educationation	
09 Desentient Categories	gi Batang nukei Ni Undermittan unks pertainina to natas or rakina nuks only	
Oth Loss Paties	() New rating variables	
CTV LOSS PARIOS	j) Algorithms	
Q11 Jamitorias	4) Producesco is in y anima in its (s, y) is y sing presente moving a control concentration approximation of the presentation of the presentati	
Q12 Expenses		
Q13 Grid		
Documents / Attachments	1. Other	
Contacts / Comments	Description	
Additional Information		
File Number: IC-87-2021-01303		
	m) Update CLEAR Nate Group Tables	
Approved	CLEAR Table	
Reviewers:	Current CLEAR Table Year: Select-	
	Proposed CLAR Table Year: Salect.	
Underwriting Manual Required: Yes	Which CLEAR Table vention are you proposing to use: Select.	
Jiose Up)		
• *		
	Additional Information	
	Additional miorination	
	File Number	
	IC-KC-2021-01303	
	Reard Desiries	
	board Decision.	
	Approved	

# **Status of Filing**

The status of your filing is visible in the summary bar and at the top of a specific rate filing page.

The progression of the filing status will depend on the filing type.

Full Filings:

	New (8/27/2021)	Submitted (9/8/2021)	Reviewed (9/8/2021)	Board Decision (9/8/2021)
Fi	e and Use Filings:			
	New (6/29/2021)	Submitted (6/29/2021)		Deemed Complete (6/30/2021)

If the filing had required any revisions either before or after approval, alternate paths may be shown:

Under Revision (9/20/2021)	Submitted	Reviewed	Board Decision

#### **Deemed Complete**

Once all supporting documents are reviewed and AIRB staff have no further questions, the filing will be deemed complete. Insurance company staff do not have to wait for the "deemed complete" status and may implement changes proposed in the filing immediately.

File and Use filings will be reviewed internally by AIRB staff.

#### **Board Decision Rendered**

After filings are presented to the AIRB Board of Directors, and a decision has been made, insurance companies will receive written confirmation with the Board's decision. The decision will also be listed on the "Rate Filings" page and the specific filings page:

#### Rate Filings page

me / Rate Filings														
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ompany Name	File # 1	Status	Filing Type	Category	Misc. Category	New Busi	Renewal	Basic	Additional	Combined	Board Decision	Board De R	eviewers	
net managers (sergers)	IC-RC-2021-01303	Board Decision	Full	Private Passeng	Private Passeng	3/15/2022	4/15/2022	~0.00%	0.00%	-0.00%	Approved	10/29/2021	ineres (Press	10
And Processing Company.	IC-RC-2021-01282	Board Decision	Simplified	Commercial & I	Commercial Veh	9/01/2020	9/01/2020	0.00%	0.00%	0.00%	Approved	8/18/2021	Contra Dise	19
and formation for special	IC-RC-2021-01165	Deemed Compl	File and Use	Miscellaneous V	Snow Vehicles	1/01/2022	1/01/2022	0.00%	0.00%	0.00%	Deemed Com	7/27/2021	-	10
and the second second second	IC-RC-2021-01164	Deemed Compl	File and Use	Miscellaneous V	Mopeds	1/01/2022	1/01/2022	0.00%	0.00%	0.00%	Deemed Com	7/27/2021		1
and the second second second	IC-RC-2021-01163	Deemed Compl	File and Use	Miscellaneous V	Motorhomes	1/01/2022	1/01/2022	0.00%	0.00%	0.00%	Deemed Com	7/27/2021		1
	IC-RC-2021-01162	Deemed Compl	File and Use	Miscellaneous V	Motorcycles	1/01/2022	1/01/2022	0.00%	0.00%	0.00%	Deemed Com	7/27/2021		10
	IC-RC-2021-01161	Deemed Compl	File and Use	Miscellaneous V	Antique Vehicles	1/01/2022	1/01/2022	0.00%	0.00%	0.00%	Deemed Com	7/27/2021	-	1
	IC-RC-2021-01160	Deemed Compl	File and Use	Miscellaneous V	All-Terrain Vehic	1/01/2022	1/01/2022	0.00%	0.00%	0.00%	Deemed Com	7/27/2021		1
	IC-RC-2021-01159	Deemed Compl	File and Use	Private Passeng	Private Passeng	1/01/2022	1/01/2022	0.00%	0.00%	0.00%	Deemed Com	7/27/2021		10
	IC-RC-2021-01069	Board Decision	Full	Private Passeng	Private Passeng	9/01/2021	10/01/2021	0.06%	-0.10%	-0.00%	Approved wit	6/25/2021	terms they	1
	IC-RC-2021-01062	Board Decision	Simplified	Miscellaneous V	Public Vehicles	9/01/2021	10/01/2021	-4.22%	-2.51%	-3.43%	Approved	6/25/2021	-	10
	IC-RC-2021-01043	Board Decision	Simplified	Miscellaneous V	All-Terrain Vehic	9/01/2021	10/01/2021	-0.40%	-0.25%	-0.32%	Approved	6/25/2021	interest dataset	1 6
and the second	IC-RC-2021-01042	Board Decision	Simplified	Miscellaneous V	Collector Vehicles	9/01/2021	10/01/2021	-1.03%	-0.04%	-0.15%	Approved	6/25/2021		1 6
and the second second	IC-RC-2021-01041	Board Decision	Simplified	Miscellaneous V	Trailers & Camp	9/01/2021	10/01/2021	0.00%	2.99%	2.99%	Approved	6/25/2021	and the second	10
and the second se	IC-RC-2021-01032	Deemed Compl	File and Use	Commercial & I	Commercial Veh	1/01/2022	1/01/2022	0.00%	0.00%	0.00%	Deemed Com	6/21/2021		a 6
	IC-RC-2021-01031	Deemed Compl	File and Lise	Miscellaneous V	Tavis & Limousi	1/01/2022	1/01/2022	0.00%	0.00%	0.00%	Deemed Com	6/21/2021		11

# Specific filing page

#### (Full Screen)

Home / Rate Filings / Rate Filing Detail						See View Change History
	Post-Apt	proval Revision (12/14/2021)	Post-Approval Revision Submitted (12/14/2021)	Board Decision (12/14/2021)		
Filing Information - Intact Insurance Company						
Filing Type: * Full	Sub Filing Type: * Full w	ithout Actuarial Support	Vehicle Category: *	Private Passenger Vehicles	Vehicle Misc. Category: Select	
Q1 Summary	Summary					
Q2 Effective Dates	Check all the items applicable to the filing. Note: While 1.a an	nd 1.b are mutually exclusive, other changes (1	1.c-1.m) may be applicable.			
Q3 Source of Data	1) Describe the proposed changes by checking all the item	s that apply to this filing:				
Q4 Rate Change	a) Base rates, not due to off-balancing differential or di	iscount changes, that is uniform by territory				
QS Capping	b) Base rates, not due to off-balancing differential or di	iscount changes, that is not uniform by territo	ory			
Q6 Dislocation	c) Classification, limit of liability, deductibles or other ra     d) Territorial definitions	ate differentials				
Q7 Risk Profiles	e) Discounts or surcharges					
Q8 Change Impact	f) Endorsements g) Rating rules					
Q9 Dependent Categories	h) Underwriting rules pertaining to rates or rating rules	s only				
Q10 Loss Ratios	i) New rating variables					
Q11 Territories	k) Introduction of any element in c), e), g) or j) using pr	redictive modeling or other non-traditional ap	pproaches (full filing only)			
Q12 Expenses						
Q13 Grid						
Documents / Attachments						
Contacts / Comments	Description:					
Additional Information						
File Number:						
IC-RC-2021-01303	m) Update CLEAR Rate Group Tables					
Board Decision: Approved	CLEAR Table					
Reviewers:	Current CLEAR Table Year:					
Independent Manual Resident	Proposed CLEAR Table Year:	Select_				
Yes	Which CLEAR Table version are you proposing to use:					

# (Close Up)

Additional Information	
File Number: IC-RC-2021-01303	
Board Decision: Approved	
Reviewers:	
Underwriting Manual Required: Yes	

# Sorting and Searching the Rate Filings Page

The "Rate Filings" page summarizes three years of historical filings based on the new business effective date, regardless of the filing status.

It also enables you to sort and search these historical filings.

### Sorting

To sort filings, click the name of a specific column on the "Rate Filings" page. It will immediately organize the column either alphabetically (A-Z) or numerically (largest negative number to largest positive number). Click it a second time to reverse the order.

The examples below show the "Basic" column organized, first, numerically and, second, in reverse. (Numerically)

Trag a column header here to gro	up by that column									+	0 0 0	Q. Search.		
Company Name	File #	Status	Filing Type	Category	Misc. Category	New Busi	Renewal	Basic 1	Additional	Combined	Board Decision	Board De	Reviewers	
And Street Contemp	IC-RC-2021-01062	Board Decision	Simplified	Miscellaneous V	Public Vehicles	9/01/2021	10/01/2021	-4.22%	-2.51%	-3.43%	Approved	6/25/2021	Descent Day	1
No. Constant	IC-RC-2021-01026	Board Decision	Simplified	Miscellaneous V	Motorhomes	9/01/2021	10/01/2021	-3.55%	0.23%	-1.07%	Approved	6/25/2021	Transmission (State)	1 6
and the second designed	IC-RC-2021-00960	Board Decision	Simplified	Private Passeng	Private Passeng	6/08/2021	7/08/2021	-3.35%	0.27%	-2.04%	Approved	4/30/2021	Transportation in the local distance of the	a 6
and the second second	IC-RC-2020-008	Board Decision	Full	Private Passeng	Private Passeng	1/06/2021	2/06/2021	-2.99%	-0.26%	-2.02%	Approved	11/10/2020	1000	1
and the second divergence	IC-RC-2021-01042	Board Decision	Simplified	Miscellaneous V	Collector Vehicles	9/01/2021	10/01/2021	-1.03%	-0.04%	-0.15%	Approved	6/25/2021	Second Sec.	1
and the second divergence	IC-RC-2021-01024	Board Decision	Simplified	Miscellaneous V	Snow Vehicles	9/01/2021	10/01/2021	-0.60%	0.27%	0.13%	Approved	6/25/2021	Distance Data	1
and Summer Company	IC-RC-2021-01043	Board Decision	Simplified	Miscellaneous V	All-Terrain Vehic	9/01/2021	10/01/2021	-0.40%	-0.25%	-0.32%	Approved	6/25/2021	Second Res	
and the second first second	IC-RC-2020-00811	Board Decision	Simplified	Miscellaneous V	Motorhomes	7/01/2020	9/01/2020	-0.28%	-1.38%	-0.98%	Approved	3/27/2020	1000	1
and the same from going	IC-RC-2020-008	Board Decision	Simplified	Miscellaneous V	All-Terrain Vehic	7/01/2020	9/01/2020	-0.11%	-0.25%	-0.19%	Approved	3/27/2020	Transportation and	
an manne freques	IC-RC-2021-01018	Board Decision	Simplified	Miscellaneous V	Mopeds	9/01/2021	10/01/2021	-0.08%	-4.89%	-2.62%	Approved	6/25/2021	Terraria State	
and the second second	IC-RC-2020-00813	Board Decision	Simplified	Miscellaneous V	Snow Vehicles	7/01/2020	9/01/2020	-0.05%	0.14%	0.11%	Approved	3/27/2020	Topy common	1
the second longers	IC-RC-2019-00618	Board Decision	Full	Private Passeng	Private Passeng	8/07/2019	9/07/2019	-0.02%	0.05%	0.00%	Approved	4/26/2019	-	1
and interest from the	IC-RC-2021-01303	Board Decision	Full	Private Passeng	Private Passeng	3/15/2022	4/15/2022	-0.00%	0.00%	-0.00%	Approved	10/29/2021	Income data	1
and the second divergence	IC-RC-2021-01165	Deemed Compl	File and Use	Miscellaneous V	Snow Vehicles	1/01/2022	1/01/2022	0.00%	0.00%	0.00%	Deemed Com	7/27/2021	Transportation of the local division of the	
and the same frequency	IC-RC-2021-01164	Deemed Compl	File and Use	Miscellaneous V	Mopeds	1/01/2022	1/01/2022	0.00%	0.00%	0.00%	Deemed Com	7/27/2021	100,000	1
and the second designed	IC-RC-2021-01163	Deemed Compl	File and Use	Miscellaneous V	Motorhomes	1/01/2022	1/01/2022	0.00%	0.00%	0.00%	Deemed Com	7/27/2021		1

# (Reverse Numerically)

ate Filings														
Orag a column header here to group	by that column									+	2 🛛 🖬	Q, Search.		
Company Name	File #	Status	Filing Type	Category	Misc. Category	New Busi	Renewal	Basic 1	Additional	Combined	Board Decision	Board De	Reviewers	
Had Necross Corports	IC-RC-2020-007	Board Decision	Full	Commercial & I	Interurban Vehic	10/19/2020	11/19/2020	22.32%	5.95%	9.99%	Approved wit	3/27/2020	training, the	19
Half Insurance Company	IC-RC-2020-00765	Board Decision	Simplified	Miscellaneous V	Taxis & Limousi	7/20/2020	8/20/2020	11.61%	1.06%	9.46%	Approved	1/31/2020	Transportation of	19
Hart Harrison Company	IC-RC-2020-00753	Board Decision	Full	Commercial & I	Commercial Veh	10/19/2020	11/19/2020	8.07%	1.71%	4.96%	Approved	3/27/2020	-	10
Half Insulation Company	IC-RC-2020-00781	Board Decision	Full	Private Passeng	Private Passeng	4/08/2020	5/08/2020	5.22%	1.77%	3.99%	Approved	2/28/2020	-	19
Net Neesson Company	IC-RC-2019-00707	Board Decision	Simplified	Private Passeng	Private Passeng	10/22/2019	11/22/2019	4.86%	2.56%	4.00%	Approved	9/11/2019	-	16
that Insurance Company	IC-RC-2021-00992	Board Decision	Simplified	Commercial & I	Commercial Veh	9/01/2021	10/01/2021	2.00%	-2.01%	-0.04%	Approved wit	6/25/2021	Contract (Sale	1
Mart Westmann Company	IC-RC-2020-00793	Board Decision	Simplified	Private Passeng	Private Passeng	7/01/2020	9/01/2020	0.22%	0.60%	0.34%	Approved	3/10/2020	1000	1
and Managers Longary	IC-RC-2021-01025	Board Decision	Simplified	Miscellaneous V	Motorcycles	9/01/2021	10/01/2021	0.08%	-0.52%	-0.21%	Approved	6/25/2021		1
text Suscess Company	IC-RC-2020-00810	Board Decision	Simplified	Miscellaneous V	Motorcycles	7/01/2020	9/01/2020	0.07%	0.06%	0.07%	Approved	3/27/2020		10
and Success Company	IC-RC-2021-01069	Board Decision	Full	Private Passeng	Private Passeng	9/01/2021	10/01/2021	0.06%	-0.10%	-0.00%	Approved wit	6/25/2021	distant day	10
and Successi Longary	IC-RC-2019-00785	Board Decision	Simplified	Private Passeng	Private Passeng	4/15/2020	6/20/2020	0.02%	0.85%	0.33%	Approved	11/06/2019	China State	199
fact Transmiss Company	IC-RC-2019-00722	Board Decision	Simplified	Miscellaneous V	Collector Vehicles	4/15/2020	6/20/2020	0.02%	0.85%	0.33%	Approved	11/06/2019	Second Sec	19
that therees Company	IC-RC-2019-00721	Board Decision	Simplified	Miscellaneous V	Motorhomes	4/15/2020	6/20/2020	0.02%	0.85%	0.33%	Approved	11/06/2019	Course the	19
not tracers forgery	IC-RC-2021-01165	Deemed Compl	File and Use	Miscellaneous V	Snow Vehicles	1/01/2022	1/01/2022	0.00%	0.00%	0.00%	Deemed Com	7/27/2021	1000	10
nati Nacana Company	IC-RC-2021-01164	Deemed Compl	File and Use	Miscellaneous V	Mopeds	1/01/2022	1/01/2022	0.00%	0.00%	0.00%	Deemed Com	7/27/2021		10
and increased longers.	IC-RC-2021-01163	Deemed Compl	File and Use	Miscellaneous V	Motorhomes	1/01/2022	1/01/2022	0.00%	0.00%	0.00%	Deemed Com	7/27/2021		10

#### Grouping

You can change the order of the columns by dragging the column header and moving it to the order you would like.

You can also drag a column header to the indicated area in the image below to create a grouping by column.

Rate Filings														
Drag a column header here to group	by that column									+	0 0 Q	Q, Search_		
Company Name	File #	Status	Filing Type	Category	Misc. Category	New Busi	Renewal	Basic 🗼	Additional	Combined	Board Decision	Board De	Reviewers	
Mart Neurone Company	IC-RC-2020-007	Board Decision	Full	Commercial & I	Interurban Vehic	10/19/2020	11/19/2020	22.32%	5.95%	9.99%	Approved wit	3/27/2020	terminency-fact	10
that Insurance Company	IC-RC-2020-00765	Board Decision	Simplified	Miscellaneous V	Taxis & Limousi	7/20/2020	8/20/2020	11.61%	1.06%	9.46%	Approved	1/31/2020	Transie and the	10
met heurance Company	IC-RC-2020-00753	Board Decision	Full	Commercial & I	Commercial Veh	10/19/2020	11/19/2020	8.07%	1.71%	4.96%	Approved	3/27/2020	-	11
start Insurance Company	IC-RC-2020-00781	Board Decision	Full	Private Passeng	Private Passeng	4/08/2020	5/08/2020	5.22%	1.77%	3.99%	Approved	2/28/2020		1 1 5
Hard Measurer Company	IC-RC-2019-00707	Board Decision	Simplified	Private Passeng	Private Passeng	10/22/2019	11/22/2019	4.86%	2.56%	4.00%	Approved	9/11/2019	-	10
mart transmit Company	IC-RC-2021-00992	Board Decision	Simplified	Commercial & I	Commercial Veh	9/01/2021	10/01/2021	2.00%	-2.01%	-0.04%	Approved wit	6/25/2021	Sector Res	10
Mart Haussen Company	IC-RC-2020-00793	Board Decision	Simplified	Private Passeng	Private Passeng	7/01/2020	9/01/2020	0.22%	0.60%	0.34%	Approved	3/10/2020	1000	10
met Hausanni Company	IC-RC-2021-01025	Board Decision	Simplified	Miscellaneous V	Motorcycles	9/01/2021	10/01/2021	0.08%	-0.52%	-0.21%	Approved	6/25/2021	Second Sec.	11
Hart Haussen Company	IC-RC-2020-00810	Board Decision	Simplified	Miscellaneous V	Motorcycles	7/01/2020	9/01/2020	0.07%	0.06%	0.07%	Approved	3/27/2020	1000	10
Hard Neurosci Company	IC-RC-2021-01069	Board Decision	Full	Private Passeng	Private Passeng	9/01/2021	10/01/2021	0.06%	-0.10%	-0.00%	Approved wit	6/25/2021	Second Sec	11
dari biacami Congang	IC-RC-2019-00785	Board Decision	Simplified	Private Passeng	Private Passeng	4/15/2020	6/20/2020	0.02%	0.85%	0.33%	Approved	11/06/2019	Concession (State	11
mail Housense Company	IC-RC-2019-00722	Board Decision	Simplified	Miscellaneous V	Collector Vehicles	4/15/2020	6/20/2020	0.02%	0.85%	0.33%	Approved	11/06/2019	Concession (State	11
mail Noncerne Company	IC-RC-2019-00721	Board Decision	Simplified	Miscellaneous V	Motorhomes	4/15/2020	6/20/2020	0.02%	0.85%	0.33%	Approved	11/06/2019	manual data	11
NACT TRACATOR CONTACT	IC-RC-2021-01165	Deemed Compl	File and Use	Miscellaneous V	Snow Vehicles	1/01/2022	1/01/2022	0.00%	0.00%	0.00%	Deemed Com	7/27/2021	1000	10
mant management Company	IC-RC-2021-01164	Deemed Compl	File and Use	Miscellaneous V	Mopeds	1/01/2022	1/01/2022	0.00%	0.00%	0.00%	Deemed Com	7/27/2021	1000	10
international Company	IC-RC-2021-01163	Deemed Compl	File and Use	Miscellaneous V	Motorhomes	1/01/2022	1/01/2022	0.00%	0.00%	0.00%	Deemed Com	7/27/2021		11

### Searching

On the "Rate Filings" page you can search for any element on the page's spreadsheet by typing in the search bar on the upper right side of the page.

ate Filings														
Orag a column header here to group	by that column									+	2 8 9	Q, Search.		
Company Name	File #	Status	Filing Type	Category	Misc. Category	New Busi	Renewal	Basic 1	Additional	Combined	Board Decision	Board De	Reviewers	
Nati Neurone Company	IC-RC-2020-007	Board Decision	Full	Commercial & I	Interurban Vehic	10/19/2020	11/19/2020	22.32%	5.95%	9.99%	Approved wit	3/27/2020	training, the	19
Nati Insurance Company	IC-RC-2020-00765	Board Decision	Simplified	Miscellaneous V	Taxis & Limousi	7/20/2020	8/20/2020	11.61%	1.06%	9.46%	Approved	1/31/2020	Transportation of	19
Bact Haurance Company	IC-RC-2020-00753	Board Decision	Full	Commercial & I	Commercial Veh	10/19/2020	11/19/2020	8.07%	1.71%	4.96%	Approved	3/27/2020	-	10
Not Insurance Company	IC-RC-2020-00781	Board Decision	Full	Private Passeng	Private Passeng	4/08/2020	5/08/2020	5.22%	1.77%	3.99%	Approved	2/28/2020	-	16
Net Nextern Company	IC-RC-2019-00707	Board Decision	Simplified	Private Passeng	Private Passeng	10/22/2019	11/22/2019	4.86%	2.56%	4.00%	Approved	9/11/2019	-	1
text Insurance Company	IC-RC-2021-00992	Board Decision	Simplified	Commercial & I	Commercial Veh	9/01/2021	10/01/2021	2.00%	-2.01%	-0.04%	Approved wit	6/25/2021	Contract (Sale	1
And Heatman Company	IC-RC-2020-00793	Board Decision	Simplified	Private Passeng	Private Passeng	7/01/2020	9/01/2020	0.22%	0.60%	0.34%	Approved	3/10/2020	Transportation of	1
and Houseward Company	IC-RC-2021-01025	Board Decision	Simplified	Miscellaneous V	Motorcycles	9/01/2021	10/01/2021	0.08%	-0.52%	-0.21%	Approved	6/25/2021	descent first	10
and Statement Company	IC-RC-2020-00810	Board Decision	Simplified	Miscellaneous V	Motorcycles	7/01/2020	9/01/2020	0.07%	0.06%	0.07%	Approved	3/27/2020	1000	10
and Success Company	IC-RC-2021-01069	Board Decision	Full	Private Passeng	Private Passeng	9/01/2021	10/01/2021	0.06%	-0.10%	-0.00%	Approved wit	6/25/2021	dama da	10
and Insurance Company	IC-RC-2019-00785	Board Decision	Simplified	Private Passeng	Private Passeng	4/15/2020	6/20/2020	0.02%	0.85%	0.33%	Approved	11/06/2019	Concession inter-	10
Not Income Company	IC-RC-2019-00722	Board Decision	Simplified	Miscellaneous V	Collector Vehicles	4/15/2020	6/20/2020	0.02%	0.85%	0.33%	Approved	11/06/2019	Second Sec	10
Ball Teaconce Company	IC-RC-2019-00721	Board Decision	Simplified	Miscellaneous V	Motorhomes	4/15/2020	6/20/2020	0.02%	0.85%	0.33%	Approved	11/06/2019	former the	
and transmiss Company	IC-RC-2021-01165	Deemed Compl	File and Use	Miscellaneous V	Snow Vehicles	1/01/2022	1/01/2022	0.00%	0.00%	0.00%	Deemed Com	7/27/2021	1000	10
and Hancard Company	IC-RC-2021-01164	Deemed Compl	File and Use	Miscellaneous V	Mopeds	1/01/2022	1/01/2022	0.00%	0.00%	0.00%	Deemed Com	7/27/2021	1000	10
and increased language	IC-RC-2021-01163	Deemed Compl	File and Use	Miscellaneous V	Motorhomes	1/01/2022	1/01/2022	0.00%	0.00%	0.00%	Deemed Com	7/27/2021		10

# **Rating Profile Submissions**

# **Before Starting**

**NOTE:** Once you have logged in, if at any time you are inactive for 20 minutes or more, you will be logged out of the CARS website and you will have log in again.

# **Getting Started**

To start a new filing, click on the "Rating Profile Submissions" icon on the upper right side of the CARS home page.

airby Automobile Insurance Rate Brand	AIRB Collection and Reporting System (CARS)				0
	Rate Filings	Rating Pi	rofiles	Fleet Confirmation Forms	
				æ	
	Rate Filings View and submit rate filings.	Rating Profile S View and submit r	ubmissions ating profiles.	Fleet Confirmation Forms View fleet confirmation forms.	
	Cost Reco Cost Reco View cost re	very Charges	Payn Paynent View and submit	Requests payment requests.	
	F If you require assistance with the AIRE	ind out more in the AIRB CARS User Guid	e & MyAlberta Digital ID for Busine please contact the AIRB by email at a	ess. AIRB@gov.ab.ca or call (780) 427-5428.	

You will be directed to a spreadsheet listing all of your company's rating profiles.

Rating Profile Submissions									
Drag a column header here to group by tha	t column						-	+ C C C Search	
Company Name	File #	↓ Submissio	Status	Effective D	Submit Date	Related Rate Fil	Misc. Category	Rating Profiles	
Anna Inserance Company of Canada		Rate Filing	Submitted	11/01/2022	11/22/2022	-	Private Passenger	Private Passenger Vehicles #1, Private Passenger	
man managers		Rate Filing	Submitted	12/05/2022	10/21/2022		Interurban Vehicl	Commercial Vehicles #1, Commercial Vehicles #2,	
Facility Association		Rate Filing	Submitted	2/01/2023	10/17/2022		Interurban Vehicles	Interurban Vehicles #1, Interurban Vehicles #2	
man managers		Rate Filing	Submitted	8/27/2022	8/09/2022		Private Passenger	Private Passenger Vehicles #1, Private Passenger	
Fulley Served Inscrete Company		Ad hoc	Submitted	4/01/2022	3/04/2022			Motorcycles #1, Motorcycles #2, Motorhomes #1,	1
Anto Income Company of Canada		Ad hoc	Submitted	4/01/2022	3/04/2022			Commercial Vehicles #1, Commercial Vehicles #2,	1
Anna Server of Programmer Company,		Ad hoc	Submitted	4/01/2022	3/04/2022			Motorcycles #1, Motorcycles #2, Motorhomes #1,	
man managers		Ad hoc	Submitted	4/01/2022	3/01/2022			Commercial Vehicles #1, Commercial Vehicles #2,	1
Facility Resocration		Ad hoc	Submitted	4/01/2022	2/22/2022			Commercial Vehicles #1, Commercial Vehicles #2,	1

# **Rating Profiles**

Below is a list of all the available rating profiles:

- a. Private Passenger Vehicle
  - i. Profiles 1-10
  - ii. For each profile a premium for Basic Coverage and Additional Coverage is needed for each of the eight territories listed below:
    - 1. FSA T3J
    - 2. FSA T2Y
    - 3. FSA T5X
    - 4. FSA T6K
    - 5. FSA T1K
    - 6. FSA T1W
    - 7. FSA T9C
    - 8. FSA T8V
- b. Commercial Vehicle (Other than Private Passenger Vehicle)
  - i. Profiles 1-4
  - ii. For each profile a premium for Basic Coverage and Additional Coverage is needed for each of the four territories listed below:
    - 1. FSA T3J
    - 2. FSA T5X
    - 3. FSA T1K
    - 4. FSA T8V
- c. Motorcycle (Other than Private Passenger Vehicle)
  - i. Profiles 1-2
  - ii. For each profile a premium for Basic Coverage and Additional Coverage is needed for each of the four territories listed below:
    - 1. FSA T3J
    - 2. FSA T5X
    - 3. FSA T1K
    - 4. FSA T8V
- d. Off Road Vehicle (Other than Private Passenger Vehicle)
  - i. Profiles 1-2
  - ii. For each profile a premium for Basic Coverage and Additional Coverage is needed for each of the four territories listed below:
    - 1. FSA T3J
    - 2. FSA T5X
    - 3. FSA T1K
    - 4. FSA T8V
- e. Snow Vehicle (Other than Private Passenger Vehicle)
  - i. Profiles 1-2
  - ii. For each profile a premium for Basic Coverage and Additional Coverage is needed for each of the four territories listed below:
    - 1. FSA T3J
    - 2. FSA T5X
    - 3. FSA T1K
    - 4. FSA T8V

- f. Motorhome (Other than Private Passenger Vehicle)
  - i. Profiles 1
  - ii. For each profile a premium for Basic Coverage and Additional Coverage is needed for each of the four territories listed below:
    - 1. FSA T3J
    - 2. FSA T5X
    - 3. FSA T1K
    - 4. FSA T8V
- g. Taxi (Other than Private Passenger Vehicle)
  - i. Profiles 1-2
  - ii. For each profile a premium for Basic Coverage and Additional Coverage is needed for each of the four territories listed below:
    - 1. FSA T3J
    - 2. FSA T5X
    - 3. FSA T1K
    - 4. FSA T8V
- h. Interurban Truck (Other than Private Passenger Vehicle)
  - i. Profiles 1-2
  - ii. For each profile a premium for Basic Coverage and Additional Coverage is needed for each of the four territories listed below:
    - 1. FSA T3J
    - 2. FSA T5X
    - 3. FSA T1K
    - 4. FSA T8V

### To Start a New Rating Profile Submission

To start a new filing click the "+" icon in the upper right side of the page.

(Full Screen)

Drag a column header here to group by that column eader here to group by that column eader here to group by that column								
Company Name	File #	1 Submissio	Status	Effective D	Submit Date	Related Rate Fil	Misc. Category	Rating Profiles
Anto Inscence Company of Canada		Rate Filing	Submitted	11/01/2022	11/22/2022	-	Private Passenger	Private Passenger Vehicles #1, Private Passenger
man management (services)	-	Rate Filing	Submitted	12/05/2022	10/21/2022		Interurban Vehicl	Commercial Vehicles #1, Commercial Vehicles #2,
terility ferreration		Rate Filing	Submitted	2/01/2023	10/17/2022		Interurban Vehicles	Interurban Vehicles #1, Interurban Vehicles #2
man insurance Company		Rate Filing	Submitted	8/27/2022	8/09/2022		Private Passenger	Private Passenger Vehicles #1, Private Passenger
after farmed frances foregard		Ad hoc	Submitted	4/01/2022	3/04/2022			Motorcycles #1, Motorcycles #2, Motorhomes #1,
And Street and Street and Street		Ad hoc	Submitted	4/01/2022	3/04/2022			Commercial Vehicles #1, Commercial Vehicles #2,
		Ad hoc	Submitted	4/01/2022	3/04/2022			Motorcycles #1, Motorcycles #2, Motorhomes #1,
test Inscence Company		Ad hoc	Submitted	4/01/2022	3/01/2022			Commercial Vehicles #1, Commercial Vehicles #2,
		Ad hoc	Submitted	4/01/2022	2/22/2022			Commercial Vehicles #1, Commercial Vehicles #2

(Close Up)



A pop-up screen will open asking you to fill in the following details for the new rating profile you are creating.

Add New Rating	Profile Submission	×	
Submission Type: *	Rate Filing	•	
Company Name: *	Select	•	
Rate Filing: *	Select	>	
		→ Continue X Cancel	

- Submission Type
  - Rate Filing you use this submission type when you are submitting rating profiles as required after your Rate Filing is approved NOTE: This will automatically populate, as this is the option you will use most
    - **NOTE:** This will automatically populate, as this is the option you will use most frequently
  - Ad hoc you use this submission type when rating profiles are required due to a change in profiles as per requested by the AIRB
- Company Name
- Rate Filing
  - From the drop-down list select the Rate Filing the rating profile submission is associated with

**NOTE:** This option will not appear if you have selected Ad hoc

Add New Rating	Profile Submission	X
Submission Type: *	Rate Filing	•
Company Name: *		•
Rate Filing: *	Select	•
	IC-RC-2022-01429   Effective March 01, 2023   Full   Private Passenger Vehicles IC-RC-2022-01376   Effective November 01, 2022   Full   Private Passenger Vehicles Cancel Clear	

Once the information has been entered click "Continue".

Add New Rating	Profile Submission	×
Submission Type: * Company Name: * Rate Filing: *	Rate Filing IC-RC-2022-01429   Effective March 01, 2023   Full   Private Passenger Vehicles	• •
	→ Continue × Ca	ncel

The top portion of the Rating Profile Submission Details screen shows details with about the rating profile submission and the rate filing that the profile is attached to.

Home / Rating Profile Submiss	sions / Rating Profile Submission De	🗸 Validate 🖻 Save Dra	ft 🖪 Submit 🗙 Delete 🖨 Print Submission						
Rating Profile Submission Details -									
General Details									
Submission Number:	IC-RP-2022-00139	Submission Type:	Rate Filing	Submission Status:	New				
New Policy Effective Date:	3/1/2023	Renewal Policy Effective Date:	4/1/2023	Submitted Date:					
Related Rate Filing									
Rate Filing Number:	IC-RC-2022-01429	Rate Filing Type:	Full	Rate Filing Sub Type:	Full with Actuarial Support				
Rate Filing Application Status:	Board Decision Rendered	Vehicle Category:	Private Passenger Vehicles	Vehicle Misc. Category:	Private Passenger Vehicles				
New Policy Effective Date:	3/1/2023	Renewal Policy Effective Date:	4/1/2023						

The next section is where you will enter the rating profiles. Click on the arrow on the left-hand side of the profile you want to enter.

#### (Full Screen)

	Rating Profile	Short Description	Operator1	Operator2	Coverage	
C	Profile 1 Private Passenger Vehicles	Parent with New Driver	(Principal); Female, age 52; Single; No driver training; Licensed 30 years; Class 5 license; Annual mileage 25,000km; Commute one way – 25 km; 2019 Honda CR-V EX 4DR AWD (VICC Code 027101)	(Occasional); Male, age 21; Single; Driver training; Licensed 3 years; Class 5 license	Third Party Liability and SEF 44: \$1,000,000 Limit; Accident Benefits: DCPD: No Deductible; Collision: \$500 Deductible; Comprehensive: \$250 Deductible	
)	Profile 2 Private Passenger Vehicles	Young Drivers (2 drivers on one policy)	(Principal); Male, age 28; Married; Driver training; Licensed 10 years; Class 5 license; Annual mileage 15,000km; Commute one way – 10 km; 2016 Mazda CX-5 GX 4DR AWD (VICC Code 7841)	(Occasional); Female, age 27; Married; Driver training; Licensed 10 years; Class 5 license	Third Party Liability and SEF 44: \$1,000,000 Limit; Accident Benefits: DCPD: No Deductible; Collision: \$500 Deductible; Comprehensive: \$250 Deductible	
)	Profile 3 Private Passenger Vehicles	Young Drivers (2 vehicles)	(Principal); Male, age 33; Married; No driver training; Licensed 14 years; Class 5 license; Annual mileage 20,000km; Pleasure Use; 2017 Dodge Ram 1500 SLT Crew Cab 4WD (VICC Code 2842)	(Principal); Female, age 31; Married; Driver training; Licensed 15 years; Class 5 license; Annual mileage 10,000km; Commute one way – 10 km; 2014 Chevrolet Cruze LT Turbo 4DR (VICC Code 5099)	Third Party Liability and SEF 44: \$1,000,000 Limit; Accident Benefits: DCPD: No Deductible; Collision: \$500 Deductible; Comprehensive: \$250 Deductible	

# (Close-up)



The space under each profile is where you will enter the premiums. You **MUST** enter all the premiums for both Basic Coverage and Additional Coverage.

**NOTE:** You can sort the columns by either the City or the Postal Code.

Rating Profile	Short D	escription	Operator1			Operator2	Coverage
<ul> <li>Profile 1 Private Passenger Vehicles</li> <li>Parent with New Driver</li> </ul>		(Principal); Female, age 52; Single; No driver training; Licensed 30 years; Class 5 license; Annual mileage 25,000km; Commute one way – 25 km; 2019 Honda CR-V EX 4DR AWD (VICC Code 027101)			(Occasional); Male, age 21; Single; Driver training; Licensed 3 years; Class 5 license	Third Party Liability and SEF 44: \$1,000,000 Limit; Accident Benefits: DCPD: No Deductible; Collision: \$500 Deductible; Comprehensive: \$250 Deductible	
City 1	Postal C 12	Basic C	Coverage *	Additional Coverage *	Total Premium		
Calgary	T2Y				\$0		
Calgary	T3J				\$0		
Canmore	T1W				\$0		
Edmonton	T5X				\$0		
Edmonton	T6K				\$0		
Grande Prairie	T8V				\$0		
Lethbridge	T1K				\$0		
Vegreville	T9C				\$0		

# Saving, Submitting, Deleting and Printing a Submission

# Save a Filing

A new submission can be saved and completed at another time.

To save a rating profile submission select Save Draft at the top or bottom of any page.

✓ Validate	🖹 Save Draft	Submit	× Delete	Print Submission

#### Validate

Click "Validate" at the top right side of the screen to determine if the rating profile submission is complete.

✓ Validate	🖹 Save Draft	A Submit	× Delete	Print Submission

A pop-up window will indicate if there are any errors or warning messages. Click the "OK" button to exit out of the pop-up window.
### NOTE:

> Error messages **MUST** be addressed before a submission can be submitted.

٧	/ali	idate Rating Profile Submission	×								
Т	There are validation error/warning messages.										
		Validation Message(s) 1									
	~	Validation Type: Validation Error									
		Errors for 'Private Passenger Vehicles #01'  Calgary - T2Y   Total Additional Coverages must be entered.									
		Errors for 'Private Passenger Vehicles #01'  Calgary - T2Y   Total Basic Coverages must be entered.									
		Errors for 'Private Passenger Vehicles #01'  Calgary - T3J   Total Additional Coverages must be entered.									
		Errors for 'Private Passenger Vehicles #01'  Calgary - T3J   Total Basic Coverages must be entered.									
		Errors for 'Private Passenger Vehicles #01'  Canmore - T1W   Total Additional Coverages must be entere	ł.								
		Errors for 'Private Passenger Vehicles #01'  Canmore - T1W   Total Basic Coverages must be entered.									
		Errors for 'Private Passenger Vehicles #01'  Edmonton - T5X   Total Additional Coverages must be entered	d.								
		Errors for 'Private Passenger Vehicles #01'  Edmonton - T5X   Total Basic Coverages must be entered.									
		Errors for 'Private Passenger Vehicles #01'  Edmonton - T6K   Total Additional Coverages must be entered.									
		Errors for 'Private Passenger Vehicles #01'  Edmonton - T6K   Total Basic Coverages must be entered.									
		Errors for 'Private Passenger Vehicles #01'  Grande Prairie - T8V   Total Additional Coverages must be entered.									
		Count: 160									

### **Submit**

Once all relevant data has been entered a rating profile submission can be submitted to the AIRB. Once all error messages have been addressed, you are ready to submit. Click the "Submit" button.

🗸 Validate 🖺 Sa	ve Draft 🛃 Submi	t 🗙 Delete 🖨	Print Submission

A pop-up window letting you know that your rating profile submission has been validated and will be submitted. Click the "Continue" button to confirm.

Finalize Submission	×
Rating Profile Submission has been validated and will be submitted.	
An email acknowledgement of the submission will be sent to the AIRB and the login user email address.	
Once submitted, you can use the 'Open for Revision' function to update the data in this submission.	
You can 'Open for Revision' and re-submit before the New Policy Effective Date of the Rate Filing with 45 days grace period.	
Additional Notes to AIRB:	
→ Continue × Canc	el

# NOTE:

A submission email will be sent to AIRB, and all company contacts connected to the filing and the Alberta.ca login account email.

# **Edit a Rating Profile Submission**

To edit a submission, select the edit icon on the "Rating Profile Submission" page or double-click the row.

(Full Screen)

Company Name	File #↓	Submissio	Status	Effective D	Submit Date	Related Rate Fil	Misc. Category	Rating Profiles	
Anna Sarara Streamont Company	IC-RP-2022-00139	Rate Filing	New	3/01/2023		IC-RC-2022-01429	Private Passenger	Private Passenger Vehicles #1, Private Passenger	N 🗎
Anna Staaton Company of Constitu-	IC-RP-2022-00138	Rate Filing	New	3/01/2023		IC-RC-2022-01423	Private Passenger	Private Passenger Vehicles #1, Private Passenger	N 🗎
Anna Programme Company, & Constitu-	IC-RP-2022-00126	Rate Filing	Submitted	11/01/2022	11/22/2022	IC-RC-2022-01375	Private Passenger	Private Passenger Vehicles #1, Private Passenger	<i>.</i>
	IC-RP-2022-00123	Rate Filing	Submitted	12/05/2022	10/21/2022	IC-RC-2022-01434	Interurban Vehicl	Commercial Vehicles #1, Commercial Vehicles #2,	1

(Close-up)



### **Open for Revision**

If edits are required for a submitted Rating Profile, please select "Open for Revision" at the top of the page after you have opened it for editing. "Open for Revision" is available for profiles in Submitted status.



A pop-up window will appear. Click the "Continue" button.



# **Delete a Rating Profile Submission**

New rating profiles which have not been submitted can be deleted.

There are two ways to delete a filing:

1. On the "Rating Profile Submissions" page, click on the trashcan button on the ride-side of the row you want to delete.

### (Full Screen)



2. Click "Delete" on the rating profile submission details screen.

✓ Validate	🖹 Save Draft	A Submit	× Delete	Print Submission

Pop-up menu asking if you are sure you want to delete will appear. Click the "yes" button.

Confirm Delete		
Are you sure you want to de	elete the Rating F	Profile Submission?
Ves	No	
Tes		

#### NOTE:

Rating profiles which have been submitted cannot be deleted.

#### **Printing a Submission**

You can print out a detailed rating profile submission report in PDF format at any time by clicking the "Print Submission" button on the upper right-side of the rating profile submission details screen.



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# **Cost Recovery Charges**

The AIRB's operations are fully funded through an annual industry levy to automobile insurers, in accordance with the Automobile Insurance Rate Board Fees Regulation. Each September insurers are invoiced for their share of our budget, and the invoice may be viewed under the Cost Recovery Charges section of CARS.

Automobile Insurance Rate Board	AIRB Collection and Reporting System (CARS)			0
	Rate Filings	Rating Profiles	Fleet Confirmation Forms	
			æ	
	Rate Filings View and submit rate filings.	Rating Profile Submissions View and submit rating profiles.	Fleet Confirmation Forms View fleet confirmation forms.	
	Cost Record Cost Record View cost rec	Very Charges Pay	t Requests.	
	Fi If you require assistance with the AIRB	nd out more in the AIRB CARS User Guide & MyAlberta Digital ID for Busin Collection and Reporting System (CARS), please contact the AIRB by email a	tess. (AIRB@gov.ab.ca or call (780) 427-5428.	

When on the Cost Recovery Charges page, you can view and print the invoice for the past three years.

#### **View Invoice**

You can view the invoice details such as payment amount, due date, and payment status right on the Cost Recovery Charges page.

Cost Recovery Charges										
Drag a column header here to group by that column								Q Searc	ı	
Company Name	Invoice Num ↓	Budget Year	Invoice Amount	nvoice Date	Due Date	Application Stat	Payment Reque	Payment Date	Payment Status	
Tables Served Server	a largery if the state state	2022		9/01/2022	9/30/2022	nvoiced	-	9/07/2022	Paid	/ A
tract Income Compa	1.0.00	2022		9/01/2022	9/30/2022	nvoiced	100100	9/07/2022	Paid	/ 🕀
					$\sum_{i=1}^{n}$					

You can view your invoice by clicking the "View Cost Recovery Invoice" button on the right-side of a specific invoice.

Cost Recovery Charges											
Drag a column header here to group by that column							Q Search	<b>.</b>			
Company Name	Invoice Num ↓	Budget Year	Invoice Amount	Invoice Date	Due Date	Application Stat	Payment Reque	Payment Date	Payment Status		
Faller, Second Household Company,		2022	1-10-10	9/01/2022	9/30/2022	Invoiced	-	9/07/2022	Paid		Þ
Institution Company	1.10.001.0007	2022	1.000	9/01/2022	9/30/2022	Invoiced	1000	9/07/2022	Paid	ø	₽

# **Printing an Invoice**

You can print out a copy of your invoice and invoice letter in PDF format at any time by clicking the "Print Cost Recovery Invoice" button on the right-side of a specific invoice.

Cost Recovery Charges											
Drag a column header here to group by that column							Q Searc	ì			
Company Name	Invoice Num ↓	Budget Year	Invoice Amount	Invoice Date	Due Date	Application Stat	Payment Reque	Payment Date	Payment Status		
Faller, Second Household Company,		2022		9/01/2022	9/30/2022	Invoiced		9/07/2022	Paid	1	Ð
Inset Inserance Company	1.12.20.000	2022	1.00	9/01/2022	9/30/2022	Invoiced	100.00	9/07/2022	Paid	ø	Ð

You can also print the invoice from the View Invoice screen by clicking the "Print Invoice" button on the upper right-side of the specific invoice screen.

Home / <u>Cost Recovery Ch</u>	Home / <u>Cost Recovery Charges</u> / Cost Recovery Charge Details								
Cost Recovery Charge Details									
Company Details									
Company Name:	Take teaching toppy								
General Details									
Invoice Number:	1.0.000 000	Budget Year:	2022						
Invoice Amount:		Premium Amount:							
Currency:	CAD	Form Status:	Invoiced						
Invoice Date:	9/1/2022	Due Date:	9/30/2022						
Payment Request #:		Payment Status:	Paid						
Payment Received Date:	9/7/2022								
Comments									
Comments:									

# **Payment Requests**

An insurer may pay their cost recovery charge by EFT or cheque as has been done in the past. They can also submit a payment request that informs the AIRB of intention of payment and which method of payment.

airb Automobile Insurance Rate Board	AIRB Collection and Reporting System (CARS)				0
	Rate Filings	Rating P	rofiles	Fleet Confirmation Forms	
				æ	
	Rate Filings. View and submit rate filings.	Rate Filings Rating Profile S view and submit rate filings. View and submit		Fleet Confirmation Forms View fleet confirmation forms.	
	Cost Recovery Charges		Paymo	ents	
	Cost Reco View cost rer	very Charges covery charges.	Payment R View and submit pa	Requests yment requests.	
	Fi	ind out more in the AIRB CARS User Guid	le & MyAlberta Digital ID for Busines	s. BB@nov.ah.ca.or.call (780) 427.5428	
	и уси годино азовланое ини ше лико.			<b>τω<u>θη</u>υτιαύλα οι can (10) τε 1-5τευ.</b>	

From the Payments screen, you can view previous payment requests along with submitting a new payment request.

To add a new payment request, click the "+" button and a pop-up page will appear.

Payments								
Drag a column header here to group by that colum	n				+ 0	Search		
Company Name	Payment Form Number	Payment Request Date 🕴	Currency	Payment Amount	Payment Type	Paid Status		
International Company	Page - 10 - 10	9/08/2022	CAD	1.00.00.0	EFT	Paid	1	

In the pop-up select, the company name and click the "Continue" button.

Add New Payment							
Company Name: *	Select						
	→ Continue × Car	ncel					

From the Payment Details window, you can Add Payment Item, Delete Payment Item, Save Payment to submit later or Submit a Payment.

						🖹 Save Payment 🛛 🖈 Submit Payment
Payment Details						
General Information	I					
Company Name:	Tables Services	erene Temperg				
Payment Form Number:	PMT-NEW			Payment Amount:	\$0.00	
Payment Status:	New			Currency: *	CAD	,
Payment Items						
Payment Item Form Nun	nber	Payment Amount	Description			
			Ne	o data		
		Sum: \$0.00				
Comments						+ Add Payment Item X Delete Payment Item

# **Fleet Confirmation Forms**

This module will be used by insurers only writing fleet or garage experience rated risks who request an exemption from the filing guidelines.

To start a new form, click on the "Fleet Confirmation Forms" icon on the CARS home page.

Automobile Insurance	AIRB Collection and Reporting System (CARS)				0		
	Rate Filings	Rating P	rofiles	Fleet Confirmation Forms			
	View and submit rate filings.	View and submit	rating profiles.	View fleet confirmation forms.			
	Cost Recov	Very Charges Payn		ents			
	Cost Recovery Charge View cost recovery charge		ny Charges Payment Requests erry charges. View and submit payment requests.				
	Find out more in the AIRE CARS User Guide & MyAlberta Digital ID for Business. If we require assistance with the AIRE Collection and Remotion System (CARS), clease contact the AIRE by enabled AIRE@exerceb.co.or.coll (200) 427-5428						

Click the "+" icon in the upper right side of the page.

ait	AIRB Collection and Reporting System (CARS)										
	Home / Fleet Confirmation Forms										
	Fleet Confirmation Forms										
	Drag a column header here to group by that column eader here to group by that column										
	Company Name	Form #	Status	Reporting Year	Fleet	Garage	PPV	COM	MISC	Submit Date	
			New	2025							1

In the pop-up window, select the Company Name & the Reporting Year and click on 'Continue'.

Add New Fleet C	Confirmation Form	×
Company Name: *		•
Reporting Year: *	2024	•
		→ Continue × Cancel

# **Completing the Form**

Fill in the required details in the Confirmation Fleet Form.

# NOTE:

- At least one Risk Type must be checked.
  At least one Vehicle Categories must be checked.
  The "Number of Exposure" for each Sub-category of the Vehicle Category is mandatory if the "Included" column is checked.

Automobile Insuran Rate Board	" AIRB Collectio	on and Repo	rting Syste	m (CAR	(S)				0	
Home / Fleet C	onfirmation Forms / Fle	et Confirmation F	orm Details			✓ Valida	te 🖹 Save Draft	🖪 Submit	× Delete	🔒 Print Form
Fleet Confirn	nation Form Details	5 - /		-						
General Deta	ails									
Form Number:	IC-FL-2024-00001		Form Status:	New			Submitted Date:			
Polated Eleo	t Confirmation Info	rmation								
Risk Type: Risk Underwritte	Fleet Gara	age								
Vehicle Cate Please check the Private Pase	gories vehicle category and fill in senger Vehicle	n the number of e Commercial & I	xposures. nterurban Vehic	les	Miscellane	ous Vehicles				
Category		Dependent Cat	egory		Included	Number of Exposures				
Private Passeng	er Vehicles	Private Passenge	er Vehicles		~	100				
Commercial & Ir	nterurban Vehicles	Commercial Veh	icles		$\checkmark$	100				
Commercial & Ir	nterurban Vehicles	Interurban Vehic	les							
Comments										
Please add any a	dditional comments relev	ant to the fleet co	nfirmation form	1.						

# Saving, Validating, Submitting, Deleting and Printing out a Form

# Save Draft

A new form can be saved and completed at another time.

To save a form select "Save Draft" at the top or bottom of any page.



# Validate

Click "Validate" at the top right side of the screen to determine if the form is complete.



# NOTE:

> Error messages **MUST** be addressed before a form can be submitted.

### Submit

Once all relevant data for a form has been entered, a form can be submitted to the AIRB for review. Once all error messages have been addressed, you are ready to submit. Click the "Submit" button.



A Finalize Submission window will be displayed. Fill in any Additional Notes and click on "Continue" to proceed.

Finalize Submission	×
<ul><li>Fleet confirmation form has been validated and will be submitted.</li><li>An email acknowledgement of the submission will be sent to the AIRB and the login user email address.</li></ul>	
Additional Notes to AIRB:	
→ Continue × Cano	cel

The form is now submitted, and no changes can be made. The status will be updated and displayed on the page.

NOTE:

> A submission email will be sent to AIRB and the Alberta.ca login account email.

# Delete

New Confirmation Forms which have not been submitted can be deleted.

There are two ways to delete a form:

1. On the "Fleet Confirmation Form" page, click on the trashcan button on the ride-side of the row you want to delete.

(Full Screen)

Company Name	Form #	Status	Reporting Ye	Fleet	Garage	PPV	СОМ	MISC	Submit D	
	IC-FL-2024-000(	New	2024	~	~		~			e 🖻
	IC-FL-2024-00001	Submitted	2024	~	~	~	~		1/11/2024	ø

(Close Up)



2. Click "Delete" on the Fleet Confirmation Form details screen.



Pop-up menu asking if you are sure you want to delete will appear. Click the "Yes" button.

Confirm Delete							
Are you sure you want to delete the Fleet Confirmation Form?							
	Yes	No					

# NOTE:

> Fleet Confirmation Forms which have been submitted cannot be deleted.

# **Print Form**

You can print out the form in PDF format at any time by clicking the "Print Form" button on the upper right-side of a specific form's page.

